

Green Valley Fire District

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Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W. Camino Encanto, Green Valley, AZ August 27, 2018

SPECIAL BOARD MEETING MINUTES

CALL TO ORDER/ ROLL CALL: Mrs. Shilling called the Regular Board Meeting to order at 0830 hours. Members of the Board present included: Chairperson Shilling, Clerk Tom Allen, Mr. Bill Katzel, Mr. Harry Smith, and Ms. Nancy Schuster. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Harry Smith led the members of the Board and staff in the pledge of allegiance.

CALL TO THE PUBLIC: None.

OLD BUSINESS: None.

NEW BUSINESS: FY 2019 Planning Session – Chief Wunder advised the Board there would be no action taken during this meeting.

- 1. Possible Change of Attorney** - Chief Wunder briefed the Board on his desire to change legal representation for the District, and provided them with a package of correspondence between our current attorney and himself showing a general lack of responsiveness. There was a discussion about the pros and cons of a change. Chief will be recommending the office Coppersmith & Brockelman, who are the attorney's that handled the CON.
- 2. Year Long Planning Calendar** – Chief Wunder would like to schedule another planning meeting on November 14, 2018 at 08:30 A.M., which would also use the same day to canvas the election results. In either our November or December meeting, we will need to discuss the appointments of the Chair and Clerk positions. Budget meetings dates for next year are tentatively February 6, March 6, and April 3, 2019. Mr. Allen suggested that we start our planning meetings for FY19-20 earlier next year, perhaps in the month of May.
- 3. Capital Purchases- Fire Trucks-** Chief Wunder provided a price list to the Board Members for fire trucks. Chief is not ready to request a purchase, but wanted to prepare the Board for the impending purchase and significant cost.

- 4. Board Responsibilities-** Chair Shilling would like each board member to have a copy of Roberts Rules of Orders. Chair Shilling also provided a handout to the Board members, with a brief synopsis of the rules.
- 5. PSPRS-** There was a brief, general discussion on PSPRS. Chief Wunder on advised the pension fund is underperforming, which will likely increase the District's unfunded liability, which will likely lead to another percentage increase.
- 6. Finances-** The District is currently running well, particularly on a cash basis. The capital replacement fund is growing, however Chief Wunder advised eventually there will be items we will not be able to pay cash for, such as fire stations, or a ladder truck for example. A general conversation about what bond funds could be used for occurred.

Chair Shilling called for break at 09:27 until 09:35

- 7. Admin Staffing/Shared Services-** Chief Wunder discussed recent and upcoming staffing changes in Admin, with our HR Generalist's recent resignation, and the two Office Support positions retiring in December and May, respectively. Chief Wunder informed the Board that DHFD has an interest in shared services, and there was a general discussion between all in attendance about the pros and cons of shared administrative services, such as finance and HR, vs. a total Admin reset.

8. NP Program-

- a) Name –** Chief Wunder briefed the Board and announced we are officially changing the name of the NP Program to the Nurse Practitioner Response Unit. This name change is supported by staff as well as by NP O'Brien and was suggested by the Eller Students.
- b) Concerns –** There was a brief discussion about a personal matter that NP O'Brien is addressing.
- c) Subscription Models –** Due to the above issue, the District has decided to wait to research any subscription models at this time. We will revisit this in the future.

FUTURE AGENDA ITEMS: None

ANNOUNCEMENTS:

Regular Board Meeting: Wednesday, August 29, 2018, at 9:00 A.M.
at the Green Valley Fire District Headquarters/Training Center.

ADJOURN REGULAR BOARD MEETING: There being no further business, Mrs. Shilling adjourned the meeting at 10:54 A.M hours.

Respectfully Submitted by:



Tom Allen, Board Clerk
Green Valley Fire District

