

Green Valley Fire District

1285 West Camino Encanto
Green Valley, Arizona 85622-8222
520/625.9400
www.gvfire.org
Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W Camino Encanto, Green Valley, AZ December 14, 2017

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ ROLL CALL: Board Chairperson Mikel Shilling called the Regular Board Meeting to order at 0900 hours. Members of the Board present included: Board Chairperson Mikel Shilling, Board Clerk Tom Allen, Mr. Bill Katzel, Ms. Nancy Schuster, and Mr. Harry Smith. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mrs. Schuster led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the Board.

CLERK'S REPORT: Mr. Tom Allen - Board Clerk Tom Allen presented the minutes from the Special Meeting of December 7, 2017 and the Regular Meeting of November 29, 2017 for approval. Mr. Katzel made a motion to approve both sets of minutes. Mr. Smith seconded the motion. There was no further discussion, and the minutes were approved, (5-0).

LOCAL PENSION BOARD UPDATE: Mr. Smith had no pension board update.

REPORTS AND CORRESPONDENCE

A. CHIEF'S REPORT: Fire Chief Chuck Wunder -

- 1. Employee/Community Recognition** – Chief Wunder reported on the recent employee recognition ceremony and thanked those who attended.
- 2. Legislative Issues** – Chief Wunder advised there is nothing to report on at this time.
- 3. GVFFA Meet & Confer Update** – Chief Wunder advised there is no update since there has been no meeting since the last board meeting.

4. Administrative/Management Update – Chief Wunder gave an update on the bond refinance. We will be closing on December 20. GVFD was able to lock in the interest rate at a lower amount than initially expected, with a significant savings to the fire district.

5. Valley Emergency Communication Center (VECC) Update – There was a regional VECC meeting yesterday, with budget season beginning. Chief Wunder reported on the general tone of the meeting being positive, and spoke to the dramatic increase with regard to the NFPA standards the new VECC center manager is striving to meet.

B. OPERATIONS REPORT: Division Chief Joey Kosiorowski -

1. Fractiles/Response Data – DC Kosiorowski reported on 905 calls for the month. We responded to 435 medical calls, which equaled 48%. 416 calls were service related, equaling 46%, and GVFD responded to 5 fires, which equaled 1%. He also gave an update on transports for the month, (44) as well as the locations of those transports. Mr. Katzel and Mr. Smith had questions regarding the ambulance reporting methods, which Chief Kosiorowski addressed. Chief Kosiorowski also gave an update on the Wildland crew that is in California now. There were no other questions. His report is on file.

2. Training and Communications – DC Kosiorowski gave a PowerPoint presentation, which touched upon the following: (i) Incidents, (ii) PR Events, and (iii) Training. There were 1083 logged training hours for the month of November. There were no other questions. His report is on file.

3. Nurse Practitioner/FBUMS/BLS – DC Kosiorowski gave a PowerPoint Presentation on the NP Program and BLS. NP O'Brien saw 35 patients in November, including 2 911 transfers, 17 scheduled appointments, 2 Cat wellness visits and 14 employee visits. There were 18 BLS Classes held this month, for a total of 83 students. There were no questions. The complete report is on file.

C. Fire Prevention: Fire Marshal Dennis Stiegleiter -

1. Potentials Report – There were no fires to report on for losses. There were no questions. The complete report is on file.

2. Prevention Activities Report – Mr. Stiegleiter reported on the inspections and activities for the month. Preventions totals are

slightly lower than last years. There were no questions. The complete report is on file.

- 3. Construction Report** – Mr. Stiegleiter gave a PowerPoint presentation and update of the current and future construction projects underway in Green Valley and Sahuarita. There were 58 total permits issued from the Town of Sahuarita in November, with only 7 of them being solar permits. Residential home permits have picked up, with 22 permits being for new construction. The permits being issued are slowing down, due to the time of year. There were no questions. The complete report is on file.

D. Community Outreach: Mr. L.T. Pratt -

- 1. Public Education Events-** Mr. Pratt gave a PowerPoint presentation which reported on Fire Corps activities for the month of November. Fire Corps currently has 70 active members, with 2 new members in training. In November, the shift volunteer hours for Fire Corps were 789. The total dollar savings for the month was \$18,202.00. Mr. Pratt reported on Chuck Schufreider, having reached over 1,000 volunteer hours with Fire Corps and dedication to the SHiM program. Mr. Pratt then spoke about the seven public and educational events that GVFD and Fire Corps assisted with in November, such as several HOA meetings, Death with Dignity, the Boomer Fair, and several other notable events. He also touched on the media coverage for the month and thanked them for their support. Mr. Pratt then provided a CERT update. There were no questions. The complete report is on file.

E. Financial Update: Gabe Buldra -

- 1. September Financial Report-** For the month of November, tax levy revenue was \$1,353,810.00, budgeted at \$1,721,644.00. Non-levy revenue was at \$85,653.00, which was under budget by \$33,993.00. This was under budget due to ambulance revenue being budgeted already, but we do not have the billing reports yet, so we are unable to report the revenue collected. Personnel expenses for the month were at \$572,247.00, which was under budget by \$17,351.00 Buildings and Fleet came are in line with budget at \$47,811.00, budgeted at \$46,051.00. This month, Communications came almost right on budget at \$165,752.00, budgeted at \$165,717. Managerial came in under budget at \$19,362.00, budgeted at \$46,002.00. From a YTD perspective,

total revenues are at \$5.9 million, which puts us over budget on property tax revenues by \$212,000.00, and non-levy revenue by \$469,000.00, with wildland deployments being the main reason for the overage in the non-levy side of the house. For the YTD expense percentages breakdown, Personnel is the largest at 76%, Communications is at 13%, OPS is at 6%, and Managerial is at 5%. The District's cash position is at \$4.3 million dollars, which is up from \$3.9 million this time last year. Chief Wunder gave an update to the board regarding PSPRS interest decision being finalized on Friday, December 8. The admin offices will also be closed, and this will cause either an extra or a large warrant for payroll. Mr. Smith asked a question about how frequently the state is paying GVFD back for wildland invoices, which was addressed by Chief Wunder, Mr. Buldra and Ms. Carey. There were no further questions. The complete report is on file. Mr. Katzel made a motion to accept the financials. Mr. Allen seconded. All were in favor, and the financials were approved, (5-0).

OLD BUSINESS: None.

NEW BUSINESS: None.

FUTURE AGENDA ITEMS: None.

ANNOUNCEMENTS: AFDA Winter Conference: January 11-13, 2018 at the Aquarius Hotel & Casino, 1900 S. Casino Dr., Laughlin, Nevada.

Regular Board Meeting: Wednesday, January 31, 2018 at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center.

ADJOURN REGULAR BOARD MEETING: There being no further business, Ms. Shilling adjourned the meeting at 9:35 hours.

Respectfully Submitted by:



Tom Allen, Board Clerk

Green Valley Fire District