

Green Valley Fire District

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Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W Camino Encanto, Green Valley, AZ June 28, 2017

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ ROLL CALL: Chair Mikel Shilling called the Regular Board Meeting to order at 0900 hours. Members of the Board present included: Chair Mrs. Mikel Shilling, Board Clerk Mr. Tom Allen, Mr. Bill Katzel, Mr. Harry Smith, and Mrs. Nancy Schuster. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Allen led the members of the staff and Board in the Pledge of Allegiance.

CALL TO THE PUBLIC: None.

CLERK'S REPORT: Clerk Tom Allen

A. Approval of Minutes – Mr. Allen presented the Minutes for the Regular Meeting of May 31, 2017, and the Minutes of the Executive Session of June 2, 2017 and June 6, 2017. He then asked for any omissions, corrections, or additions. Mr. Katzel made a motion to approve all of the Minutes as presented, and the motion was seconded by Mr. Smith. There was no discussion, and all Minutes were approved, (5-0).

B. Local Pension Board Update – Harry Smith provided a brief update on the last pension board meeting with Chief Wunder. The meeting looked at options for the Tier 1 PSPRS payouts that will occur as a result of the Hall Case. Mr. Smith advised that the Board will be receiving a recommendation for these payouts in the near future.

CHIEF'S REPORT: Fire Chief Chuck Wunder

- 1. Employee/Community Recognition** – Chief Wunder took an opportunity to thank DC Katie Sayre for her loyal years of service and expressed his appreciation for everything she has done for the Green Valley Fire District.
- 2. Legislative Issues** – Nothing new to report.
- 3. GVFFA Meet & Confer Update** – Labor and management met earlier in the month. Primary topics included PSPRS and EPST policy changes.
- 4. Administrative Update** – Chief Wunder provided a brief update on administrative priorities right now which are focused on payroll changes associated with PSPRS and EPST. These changes go into effect on July 1, 2017.
- 5. Valley Emergency Communication Center (VECC) Update** – The posting for the VECC Manager job is out and will close on July 14th. VECC hopes to have someone hired and working by mid-August.

6. **Management Update** – Chief Wunder stated the primary focus is on transitions right now and making sure all project are accounted for with the retirement of Chief Sayre.
7. **Fire Prevention Update-** FM Stiegleiter presented his monthly fire prevention report which included updates on potentials, activities, and construction. FM Stiegleiter mentioned the challenge fire prevention is having related to re-inspections.
8. **Financial Update** – Mr. Gabe Buldra presented the May Financials – Revenue was \$597,739 (\$621,195 under budget), and Non-Tax Revenue was \$207,278 (\$128,609 over budget). The biggest reason for this non-levy variance is wildland revenue. The District Expenses were \$826,177 (\$150,830 over budget). The report is on file.

A motion was made by Mr. Katzel to accept the Financials as presented and seconded by Mrs. Schuster. There was no discussion, and the Financial Report was approved, (5-0).

OPERATIONS REPORT: Division Chief Joey Kosiorowski

1. **Fractiles/Response Data** –DC Kosiorowski highlighted several items out of his fractile report, including 937 calls for the month of May (report on file).
2. **Training and Communications** –DC Kosiorowski gave a PowerPoint presentation, which touched upon the following: (i) Mutual Aid call with Rural Metro, (ii) Brush fires on I19, and (iii) Training for new recruits. There were several questions from the Board regarding a recent Homeland Security Conference attended by DC Kosiorowski and LT Pratt. These questions were addressed and there were no additional questions.

3. COMMUNITY SERVICES REPORT: Division Chief Katie Sayre

1. **FBUMS** - DC Sayre provided a brief overview of her FBUMS report and the status of FBUMS. There was one question regarding employees being seen by the NP. This question was addressed and there were no additional questions.
2. **BLS TRAINING-** Chief Sayre covered the quarterly and year-end report for the BLS training program, including an update on year-end financials.
3. **PUBLIC EDUCATION/EVENTS/FIRE CORPS/CERT/SHIM-** Mr. Pratt provided an update on various community service related activities. This included updates on Fire Corps, educational programs presented by crews, and news stories.

OLD BUSINESS: None.

NEW BUSINESS:

1. **DISCUSSION AND POSSIBLE ACTION ON GREEN VALLEY FIRE DISTRICT PERSONNEL POLICIES: EB 103, EB103A, EB 104, EB 109, EB 120-** Chief Wunder/Talia Carey- Ms. Carey briefly discussed Prop 206 and the impact of the Fair Wages and Healthy Family Act on GVFD policies. She discussed the modifications that were required to policy. Mr. Katzel made a motion to approve policies as presented. Mr. Allen seconded the motion. Mrs. Shilling had a question regarding the wording of the definition of Employee/Retiree. This question was addressed. There were no additional questions, and the motion passed, (5-0).
2. **PUBLIC HEARING OF FY 2017-18 BUDGET-** Chair Shilling requested a motion to open the public hearing on the FY 2017-18 budget. A motion was made by Mr. Smith

to open the public hearing, and seconded by Mr. Katzel. Motion passed, (5-0). Mrs. Shilling asked if there was anyone who would like to speak at the public hearing. No one requested to speak at the public hearing. Seeing no requests, Chair Shilling requested a motion to close the public hearing. A motion was made by Mr. Katzel to close the public hearing, and Mrs. Shuster seconded the motion. There was no discussion and the motion passed, (5-0).

- 3. DISCUSSION AND POSSIBLE ACTION ON RATIFICATION OF FY 2017-18 BUDGET-** Mr. Katzel made a motion to approve the FY 2017-18 budget as presented. Mr. Smith seconded the motion. There was no discussion, and the motion passed, (5-0).

FUTURE AGENDA ITEMS: None.

ANNOUNCEMENTS:

Katie Sayre Retirement Ceremony: June 30, 2017 at 5:30 P.M. at Quail Creek Clubhouse, 2055 E. Quail Crossing Blvd.

AFDA Summer Conference: July 11-14, 2017 at the Glendale Renaissance Hotel, 9495 W. Coyotes Blvd, Glendale.

Next Regular Board Meeting: July 26, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center.

ADJOURN REGULAR BOARD MEETING: There being no further business, Mrs. Shilling adjourned the meeting as of 0957 hours.

Respectfully Submitted by:



Tom Allen, Board Clerk

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