

Green Valley Fire District

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Chuck Wunder, Fire Chief



**Green Valley Fire District Board of Directors Meeting
Headquarters/Training Center
1285 W Camino Encanto, Green Valley, AZ
May 25, 2016**

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ ROLL CALL: Chair Mikel Shilling called the Regular Board Meeting to order at 0900 hours. Members of the Board present included: Chair Mrs. Mikel Shilling, Board Clerk Mr. Bruce Howell, Mr. Tom Allen, Mr. Harry Smith, and Mr. Bill Katzel. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Allen led the members of the staff and Board in the Pledge of Allegiance.

CALL TO THE PUBLIC: None.

CLERK'S REPORT: Clerk Bruce Howell

- A. Approval of Minutes** – Mr. Howell presented the Minutes for the Regular Meeting of April 27, 2016, the Minutes for the Special Meeting of May 11, 2016, and the Minutes of the Special Meeting of May 18, 2016. He then asked for any omissions, corrections, or additions. Mr. Allen made a motion to approve all of the Minutes as presented, and the motion was seconded by Mr. Katzel. There was no discussion, and all Minutes were approved, (5-0).
- B. Local Pension Board Update** – Mr. Howell stated that there will be a Pension Board meeting tomorrow, Friday, May 26, 2016.

CHIEF'S REPORT: Fire Chief Chuck Wunder

- 1. Employee/Community Recognition** – Chief Wunder stated that, like the month before, there was an employee, Captain Greg VanAlstine who graduated with a bachelor's degree from Northern Arizona University in the past couple weeks, and that he is proud of Greg's hard work and accomplishments. Chief also mention that there were two employees, Trent Schroeder and Mike Downes Jr, who have completed the 10-month HazTech certification training.
- 2. Legislative Issues** – Chief Wunder stated that Proposition 124 passed with a large margin.
- 3. GVFFA Meet & Confer Update** – Chief Wunder met with the E-Board this month and discussed various topics such as Employee Compensation and the Budget.
- 4. Administrative Update** – Nothing new.
- 5. Valley Emergency Communication Center (VECC) Update** – Nothing new.
- 6. Management Update** – Chief Wunder stated that the new hire process has started, and the candidates will be moving through the first-round interviews today. Chief then mentioned

that there was a GVR endorsement for the FBUMS program, and the District is very appreciative.

- 7. Financial Update** – Mr. Gabe Buldra presented the April Financials – Revenue was \$1,117,932 (\$123,992 over budget), and Non-Tax Revenue was \$85,213 (\$22,262 over budget). The District Expenses were \$590,420 (\$142,435 under budget). The report is on file.

A motion was made by Mr. Howell to accept the Financials as presented and seconded by Mr. Allen. There was no discussion, and the Financial Report was approved, (5-0).

OPERATIONS REPORT: Division Chief Joey Kosiorowski

- 1. Fractiles/Response Data** –DC Kosiorowski mentioned that due to the new reporting system, he is unable to provide the response times for this month, and the total call volume was 981 calls. Engine 151 had the most calls of 250 (report on file).
- 2. Training and Communications** –DC Kosiorowski gave a PowerPoint presentation, which touched upon the following: (i) Single Vehicle Accident on La Canada Dr., (ii) Single Vehicle Rollover at I19, (iii) Vehicle Fire at Quail Creek, (iv) Single Vehicle Rollover, (v) Motorcyclist Struck on Continental Rd., (vi) Fire in an Exterior Wall, (vii) Bad Day in Pima County Drill, (viii) Technical Rescue Training at Station 153, (ix) Multiple Wildland Assignments, (x) BBQ Event at the GV Hospital, (xi) Captain Meeting at Pima Emergency Communications Operations Center, and (xii) 2016 Tucson Ultimate Firefighter Competition Champions.
- 3. “I am GVFD”** – DC Kosiorowski introduced Firefighter Mike Fazio, this month’s “I Am GVFD,” who then provided the Board with an overview of his history with the Green Valley Fire District.

4. COMMUNITY SERVICES REPORT: Division Chief Katie Sayre

- 1. Fire Prevention** – Dennis Stiegleiter, Fire Marshall
 - a. Potentials Report** – The report is on file (see attached).
 - b. Prevention Activities Report** – (see attached).
- 2. Community Report** - DC Sayre went over a brief review of Fire Corps activities, FBUMS, and the Smoke Alarm Battery Replacement Program (report is on file).

OLD BUSINESS:

- DISCUSSION AND POSSIBLE ACTION ON EMPLOYEE GENERAL BENEFITS POLICIES AND PROCEDURES 100-123** - HR Generalist, Michelle Simpkins, stated to the Board that the EB Policies 100-123 have been reviewed and are ready for Board approval. Mr. Howell made a motion to approve and was seconded by Mr. Allen. There was a small discussion, and the motion was approved, (5/0).

NEW BUSINESS:

- 1. DISCUSSION AND POSSIBLE ACTION ON RESOLUTION 2016-12: PARTICIPATION IN THE 2016 GENERAL ELECTION** – Chief Wunder briefed the Board as to the proposed action (see attached). Mr. Howell made a motion, and Mr. Katzel seconded, to approve the actions and adopt Resolution No. 2016-12. There was no discussion, and the motion was approved (5/0) to adopt Resolution No. 2016-12 to participate in the 2016 General Election.

2. **DISCUSSION AND POSSIBLE ACTION ON RESOLUTION 2016-13: AN INTERGOVERNMENTAL AGREEMENT WITH ARIZONA STATE FORESTRY DIVISION.** – Chief Wunder briefed the Board on an IGA between the Arizona State Forestry Division and GVFD. He then entertained questions from the Board. Mr. Howell made a motion to accept the Resolution and sign the IGA, and was seconded by Mr. Smith. There was a small discussion, and the motion was approved, (5/0).
3. **DISCUSSION AND POSSIBLE ACTION TO PROPOSED VECC FY 2017 BUDGET –** Chief Wunder stated that according to our IGA, as a principal member of the VECC, we must approve the proposed VECC budget. Mr. Smith made a motion to approve the budget, and Mr. Howell seconded. There was no discussion, and the motion was approved, (5/0).
4. **DISCUSSION AND POSSIBLE ACTION ON PROPOSED GVFD FY 2017 BUDGET –** Chair Mikel Shilling opened the discussion and turned the meeting over to Chief Wunder, who presented a brief overview of two proposed Budgets (see attached). Since there were two proposals, Chair Shilling requested that there be a motion for Option 1 first. Mr. Smith made a motion, and Mr. Allen seconded, to approve the Proposed FY 2016 Budget Option 1. There was a small discussion, and the motion was approved, (3/2). Since the first motion passed, there was no need for a motion for Option 2.

FUTURE AGENDA ITEMS: None.

ANNOUNCEMENTS:

Regular Board Meeting: June 29, 2016, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center

ADJOURN REGULAR BOARD MEETING: There being no further business, Mrs. Shilling adjourned the meeting as of 1025 hours.

Respectfully Submitted by:



Mikel Shilling, Board Chair

Green Valley Fire District