

Green Valley Fire District

1285 West Camino Encanto
Green Valley, Arizona 85622-8222
520/625.9400
www.gvfire.org
Chuck Wunder, Fire Chief



**Green Valley Fire District Board of Directors Meeting
Headquarters/Training Center
1285 W Camino Encanto, Green Valley, AZ
October 28, 2015**

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ ROLL CALL: Chair Mikel Shilling called the Regular Board Meeting to order at 0900 hours. Members of the Board present included: Chair Mrs. Mikel Shilling, Board Clerk Mr. Bruce Howell, Mr. Tom Allen, Mr. Harry Smith and Mr. Bill Katzel. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Smith led members of the public, the staff, and the Board in the Pledge of Allegiance.

CALL TO THE PUBLIC: None.

CLERK'S REPORT: Clerk, Bruce Howell

- A. Approval of Minutes** – Mr. Howell presented the minutes for the Regular Meeting of September 30, 2015 and the minutes for the Special Meeting on September 30, 2015. He then asked for any omissions, corrections, or additions. Ms. Shilling noted that in the Special Meeting minutes Chris Anthi's title should be Assistant Chief of EHVFD. Mr. Katzel made a motion to approve both sets of minutes with corrections to the Special Meeting Minutes, and the motion was seconded by Mr. Smith. There was no discussion, and the minutes were approved (5-0).
- B. Local Pension Board Update** – The next Pension Board Meeting is scheduled for November 6, 2015 at the Green Valley Fire District Headquarters at 0830.

CHIEF'S REPORT: Fire Chief Chuck Wunder

- 1. Employee/Community Recognition** – Chief Wunder expressed his gratitude to the crews and staff for their commitment and cooperation to make October 2015 another successful Fire Prevention month and reminded everyone about the White Elephant Parade this Saturday, October 31, 2015. Chief Wunder received a thank you note from Congresswomen McSally for the "ride a long" day she had with Station 151. She said that she was extremely impressed with the dedication of the crews.

2. **Legislative Issues** – Chief Wunder stated that the Fire Chief’s Association has met once with the Legislators. The major focus continues to be on cap-related issues and pension reform.
3. **GVFFA Meet & Confer Update** – Chief Wunder stated that there was no meeting this month due to a training conflict.
4. **Administrative Update** – Chief Wunder stated that Ana Holman will be leaving us to pursue personal interests. Ms. Holman has been a tremendous help to our finance department, and we are in the process of reviewing the job description to begin the hiring process. Chief Wunder stated that the Auditors will be presenting the Annual Audit Report at the next board meeting on November 18, 2015.
5. **Chiefs Committee** – Chief Wunder stated that at the last Compensation Committee meeting, reports presented indicated that GVFD compares well to other District with regard to salaries. Options were presented regarding the current pay step system, and at the next meeting, on November 12, 2015, the committee will review how we stand with other Districts regarding insurance.
6. **Valley Emergency Communication Center (VECC) Update** – Chief Wunder stated that he has been working with Chief Chappell to update the current VECC agreement for recommendation to the Policy Board.
7. **Management Update** – Chief Wunder stated that he received notice from the Federal Trade Commission that the merger of Rural Metro Fire Department and American Medical Response has been approved, and a formal announcement will be made soon. Chief Wunder stated that there is a meeting scheduled with departments in the area to continue a dialogue about concerns in the area. Our Certificate of Necessity (CON) application is through phase II, and we are awaiting this feedback. Lastly, Chief Wunder stated that we are reviewing whether or not it is cost effective to keep some of our apparatus in our fleet due to increases in maintenance costs and discussed how leasing compares to purchasing.
8. **Financial Update** – Mr. Gabe Buldra presented the August Financials – Revenue was \$1,288,755 (\$167,328 over budget), and Non-Tax Revenue was \$49,544 (\$4,307 under budget). The District Expenses were \$1,869,756, (\$274,888 under budget). The report is on file.

A motion was made by Mr. Howell to accept the Financials as presented and seconded by Mr. Katzel. There was no discussion, and the Financial Report was approved (5-0).

OPERATIONS REPORT: Division Chief Joey Kosiorowski.

1. **Fractiles/Response Data** – DC Kosiorowski noted that District responses stand at 91% within 8 minutes or less, with a total of 223 non-emergency medical and 139 emergencies, for a total of 362 medical, on a total call volume of 909 calls. Engine 153 had the most calls of 174 (report on file).
2. **Training and Communications** – DC Kosiorowski reviewed specs for a 2017 Freightliner chassis made by Rosenbauer that GVFD is considering for purchase. DC Kosiorowski gave a PowerPoint presentation, which touched upon the following: (i)

Garbage Truck Fire, (ii) TRT Training, (iii) Quail Creek Health Fair, (iv) Meeting with the Israeli Delegation, (v) Pancake Breakfast.

3. **“I am GVFD”** – DC Kosiorowski introduced Firefighter Randy Creighton, this month’s “I Am GVFD”, who then provided the Board with an overview of his history with the Green Valley Fire District.
4. DC Kosiorowski said that Wednesday, November 4, 2015 is the annual Tips for Tots at the Arizona Family Restaurant.

COMMUNITY SERVICES REPORT: Division Chief Katie Sayre.

1. **Fire Prevention** –Division Chief Katie Sayre presented the Fire Prevention reports. Deputy Fire Marshal Mark Stonestreet, Inspector Greg Hernandez, along with Battalion Chief Dan Modrzejewski, are conducting practical interviews for the open Fire Inspector position.
 - a. **Potentials Report** – The report is on file (see attached).
 - b. **Prevention Activities Report** – (see attached).
 - c. **New Construction** – (see attached).
2. **Community Report** - DC Sayre’s report included a PowerPoint presentation that reviewed Fire Corps Volunteer hours and the dollar value of those hours, in addition to the revenue from SABP and Lockboxes. An update of the FBUMS included the discussion of the hiring of an additional Nurse Practitioner (NP) and a change of scheduling to two ten-hour shifts per week for each NP. Chief Sayre updated the Board on the FEMA and SERI grants, in addition to a grant that Fire Corps recently submitted to the White Elephant.
3. **OLD BUSINESS:** None.

NEW BUSINESS:

1. **Discussion and Possible Action on approving Personnel Policies EP100 - EP112: Fire Chief Chuck Wunder.** Chief Wunder reviewed the changes to the policies that have been presented to the Board for approval. Mr. Katzel moved to approve the policies, with recommendations. Mr. Allen seconded, and after minimal discussion, the policies were approved (5-0).
2. **Discussion and Possible Action on an Old Pueblo Practice Management Agreements: Division Chief Katie Sayre.** With regard to the GVFD Fire Based Urgent Medical Services Program (FBUMS), it is critical that we obtain credentialing for our providers under our licensed entity in order to be considered and paid as an “In-Network” provider. Chief Sayre recommends approval of both the Service and Business Associate agreements in order to secure billing and credentialing for the FBUMS practice. Mr. Howell moved to approve the agreements presented. Mr. Katzel seconded, and after minimal discussion, the agreements were approved (5-0).

COMMITTEE REPORTS: None.

FUTURE AGENDA ITEMS: None.

ANNOUNCEMENTS:

Next Regular Board Meeting: November 18, 2015, at 0900 at the Green Valley Fire District Headquarters/Training Center.

Recognition Event: December 3, 2015, at the Community Performing Arts Center. Exact time to be determined.

ADJOURN REGULAR BOARD MEETING: There being no further business, Mrs. Shilling adjourned the meeting as of 1015 hours.

Respectfully Submitted by:

A handwritten signature in cursive script, appearing to read "Bruce Howell", written over a horizontal line.

Bruce Howell, Board Clerk

Green Valley Fire District