

# Green Valley Fire District

1285 W. Camino Encanto • Green Valley, AZ 85622  
Phone (520) 625-9400 • Fax (520) 625-7122



**Green Valley Fire District Board of Directors Meeting  
Headquarters/Training Center  
1285 W Camino Encanto, Green Valley, AZ  
November 19, 2014**

## **REGULAR MEETING MINUTES**

**CALL TO ORDER/ ROLL CALL:** Chair Mikel Shilling called the Regular Board Meeting to order at 0900 hours. Members of the Board present included: Chair Ms. Mikel Shilling, Board Clerk Mr. Bruce Howell, Ms. Sandy Galvin, Mr. Bill Katzel, and Mr. Tom Allen. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

**PLEDGE OF ALLEGIANCE:** Mr. Howell led members of the public, the staff, and the Board in the Pledge of Allegiance.

**CALL TO THE PUBLIC: None.**

### **CLERK'S REPORT:**

**A. Approval of Minutes** – Mr. Howell presented the minutes of the Regular Meeting of October 29, 2014 and asked for any omissions, corrections, or additions. Ms. Shilling asked for an addition into the Management Report for clarification on who participates in the management meeting. Mr. Katzel made a motion to approve the minutes with the addition, which was seconded by Ms. Galvin. There was no discussion, and the Minutes were approved (5-0) as presented.

**B. Local Pension Board Update** – Mr. Howell stated there was nothing new to report.

### **CHIEF'S REPORT: Fire Chief Chuck Wunder**

- 1. Employee/Community Recognition:** Chief Wunder and Chair Shilling recognized community member Pete Does for a donation to the district of a handcrafted, wooden fire truck that he created. Chief Wunder presented a certificate of appreciation to Mr. Does.
- 2. Legislative Issues** – Chief Wunder stated that Chief Sayre was currently attending a special meeting in Glendale with Arizona Fire Chiefs Association, Arizona Fire District Association, and Professional Fire Fighters of Arizona to discuss possible legislative agendas for the next legislative session.
- 3. Annexation Issues. None.**
- 4. GVFFA Meet & Confer Update** – Chief Wunder stated everything is going well, and the Holiday party has been scheduled for December 19, 2014.
- 5. Valley Emergency Communication Center (VECC) Update** – Chief Wunder stated that there was a new subscriber request from Helmet Peak Volunteer Fire Department to come into the VECC.
- 6. Administrative Update.** Chief Wunder mentioned his appreciation for the administrative staff and the Board Members, particularly for their support of the District's priority goals this year.

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- 6. Administrative Update.** Chief Wunder mentioned his appreciation for the administrative staff and the Board Members, particularly for their support of the District's priority goals this year.
- 7. Management Update** – Chief Wunder stated that he was pleased with the control of expenses in the fire stations during the month of October. He also mentioned that on December 10<sup>th</sup> there will be a planning workshop for the Board, and due to the holiday, the December Board Meeting will be on December 17<sup>th</sup>.
- 8. Financial Update** – Mr. Gabe Buldra presented the October Financials – Revenue was \$1,680,150, (\$25,665 over budget), and Non-Tax Revenue was \$50,439, (\$4,836 under budget). The District Expenses were \$564,852, (\$94,301 under budget). Report on file.  
  
A motion was made by Mr. Howell to accept the Financials as presented and seconded by Mr. Allen. With no discussion, the Financial Report was approved (5-0).

**OPERATIONS REPORT: Division Chief Joe Kosiorowski.**

- 1. Fractiles/Response Data** – DC Kosiorowski noted that District responses stand at 88% within 8 minutes or less, with a total of 258 non-emergency medical and 179 emergencies, for a total of 437 medical, on a total call volume of 894 calls. Engine 153 had the most calls with 176. (report on file)
- 2. Training and Communications** – DC Kosiorowski gave a PowerPoint presentation which touched upon the following: (i) A few, simple car accidents, (ii) A semi-truck carrying apples caught fire on the highway, (iv) Live fire training with Davis Monthan and Three-Points fire departments, (v) A dumpster fire in Montana Vista, (vi) Coloring contest winners, and (v) The White Elephant parade.
- 3. "I am GVFD"** – DC Kosiorowski introduced Firefighter Tim Silva, this month's "I Am GVFD." Firefighter Silva then provided the Board with an overview of his history with the Green Valley Fire District.

**COMMUNITY SERVICES REPORT** - DC Sayre's report, as presented on file.

- 1. Fire Prevention** – Deputy Fire Marshall Mark Stonestreet
  - a. **Potentials Report** – Deputy Fire Marshall Mark Stonestreet noted his report is on file (see attached).
  - b. **Prevention Activities Report** – (see attached).
  - c. **New Construction** – There are new no projects.
- 2. Public Education** – (included in DC Sayre's report).
- 3. Fire Corps Update** – (included in DC Sayre's report).
- 4. CERT Update** – (included in DC Sayre's report).
- 5. BLS Training** – (included in DC Sayre's report).

**OATH OF OFFICE**

Judge Lisa Royal swore in Tom Allen and Bill Katzel as re-elected Board Members.

**OLD BUSINESS: None.**

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**NEW BUSINESS:**

- A. Rural Metro Mutual Aid Agreement – Chief Wunder asked for this to be tabled until the next Board Meeting. There were no objections.
- B. Pima County Hazmat Intergovernmental Agreement– Mr. Katzel made a motion to accept the IGA and was seconded by Mr. Howell. There was no discussion, and the IGA was approved (5-0).

**COMMITTEE REPORTS: None**

**FUTURE AGENDA ITEMS:**

**Election of Officers of the Board of Directors – December 17, 2014 Board Meeting**

**ANNOUNCEMENTS:**

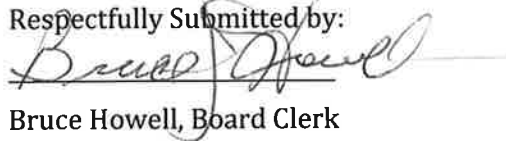
**Fire Corps Pancake Breakfast:** Sunday, December 7, 2014, at Quail Creek

**Next Regular Board Meeting:** Wednesday, December 17, 2014, at 0900 hours at the Green Valley Fire District Headquarters/Training Center.

**GVFFA Annual Christmas Party:** Friday, December 19, 2014.

**ADJOURN REGULAR BOARD MEETING:** There being no further business, Ms. Shilling adjourned the meeting as of 0945 hours.

Respectfully Submitted by:



Bruce Howell, Board Clerk

Green Valley Fire District