

Green Valley Fire District

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Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W Camino Encanto, Green Valley, AZ October 25, 2017

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ ROLL CALL: Board Clerk Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board present included: Board Clerk Tom Allen, Mr. Bill Katzel, Ms. Nancy Schuster and Mr. Harry Smith. Board Chair Person Mikel Shilling was absent. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Allen led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the Board.

CLERK'S REPORT: Mr. Tom Allen - Board Clerk Tom Allen presented the minutes from the Regular Meeting September 27 for approval. Mr. Katzel made a motion to approve the minutes. Mr. Smith seconded the motion. There was no further discussion, and the minutes were approved, (4-0).

LOCAL PENSION BOARD UPDATE: Mr. Smith had no pension board update.

REPORTS AND CORRESPONDENCE

A. CHIEF'S REPORT: Fire Chief Chuck Wunder -

- 1. Employee/Community Recognition** - Chief Wunder congratulated two employees who walked in Grand Canyon University's commencement ceremony this past weekend. Battalion Chief Dan Modrzejewski, who had received his PH. D earlier this year, and Engineer Tim Frost, who just completed his Bachelor's degree.
- 2. Legislative Issues** - Chief Wunder stated they are continuing to build the legislative agenda. Pensions are still a hot topic.
- 3. GVFFA Meet & Confer Update** - Chief Wunder met with the Association recently to discuss our upcoming hiring process.

- 4. Administrative/Management Update** – Chief Wunder reported on getting the Certificate of Necessity, and showed the CON to all in attendance. We are moving forward with the Medicare application, and November 20, 2017 is slated to be the “go live” date to move Paramedic 151 into service. Chief Wunder thanked Chief Kosiorowski and the staff for all their hard work in this endeavor. We now have three ambulances in our fleet. Management is pleased with the audit outcome. They are also focused on the COP refinance, and the savings to the district that could entail. Administration continues to work on updating board books and SOG’s; and will have those projects complete by January.
- 5. Valley Emergency Communication Center (VECC) Update** – There is no update.

B. OPERATIONS REPORT: Division Chief Joey Kosiorowski -

- 1. Fractiles/Response Data** – DC Kosiorowski reported on 991 calls for the month. We responded to 420 medical calls, which equaled 42%. 516 calls were service related, equaling 52%, and GVFD responded to 9 fires equaling 1%. He also gave a presentation on Wildland and discussed revenue trends over the last ten years. Chief Kosiorowski reported the figure of \$232,953.00, which is solely equipment costs for this year, including a ten % reduction for fuel, maintenance, etc. There were no other questions. His report is on file.
- 2. Training and Communications** – DC Kosiorowski gave a PowerPoint presentation, which touched upon the following: (i) Incidents, (ii) PR Events, and (iii) Training. Mrs. Schuster asked a question about grants available, which DC Kos, Chief Wunder and Mr. Pratt addressed. There were no other questions. His report is on file.
- 3. Nurse Practitioner/FBUMS/BLS** – DC Kosiorowski gave a PowerPoint Presentation on the NP Program and BLS. NP O’Brien saw 27 patients in September, including 4 911 transfers, 12 scheduled appointments, 1 Cat wellness visit and 10 employee visits. NP O’Brien is now a Paramedic, having renewed her certification recently. This helps to offset her salary and provides some cost savings to the NP Program. There is a U of A student doing some clinical ride- a- longs with Adrienne right now. There were 12 BLS Classes held in this month, for a total of 54

students. There were no questions. The complete report is on file.

C. Fire Prevention: Fire Marshall Dennis Stiegleiter -

- 1. Potentials Report** – There were two fires at one residence on Laguna Oaks to report on this month, with a potential loss of \$450,000.00 and an actual loss of \$510,000.00. This was due to a reignition. There were no questions. The complete report is on file.
- 2. Prevention Activities Report** – Mr. Stiegleiter reported on the inspections, and reported that re-inspections are beginning to trend down. Lock boxes are taking up quite a bit of time. The Prevention Division is keeping quite busy, and are a bit behind on inspections right now. There were no questions. The complete report is on file.
- 3. Construction Report** – Mr. Stiegleiter gave a PowerPoint presentation and update of the current construction projects underway in Green Valley and Sahuarita. There were 67 total permits issued in September, with only 7 of them being solar permits. Residential home permits have picked up right now. There were no questions. The complete report is on file.

D. Community Outreach: Mr. L.T. Pratt -

- 1. Public Education Events-** Mr. Pratt gave a PowerPoint presentation which reported on Fire Corps activities for the month of September. Fire Corps currently has 68 active members, with 3 new applicants to the admin support staff. In September, the volunteer hours for Fire Corps totaled 749. SHiM hours were up for the month, most likely due to all the press received from fall prevention month. There have been 53 home visits this year for SHiM. Volunteer hours for Fire Corps this year to date are now totaling 7,443. Mr. Pratt spoke about the public events that GVFD Fire Corps assisted with, such as the Del Campo Warehouse Drills, Cub Scout and Girl Scout station visits, the 9/11 Tower Challenge, GVFD Patriot Ceremony, Hunger Walk and Continental School Walk-a-thon, the Stay Vertical campaign for Fall Prevention Month, the GVFFA Chili Cook Off, and touched on the media coverage for the month. He also gave an update on Cert activities, such as a deployment to Houston, TX for relief efforts. There were no questions. The complete report is on file.

E. Financial Update: Gabe Buldra & Melissa Tomlinson -

1. September Financial Report- For the month of September, tax levy revenue was \$954,987.00 which was \$311,206.00 under budget, due to the timing of tax collections. Non-levy revenue was at \$153,099.00, which was over budget by \$99,937.00. Wildland revenue of \$96,013.00 was the predominate reason for the variance. Personnel expenses for this month were at \$599,705.00 which were over budget by \$14,388.00, also due to Wildland. Buildings and Fleet came in over budget at \$69,255.00. This month, Communications came in over budget at \$154,824.00, by \$143,552.00, which was due to the timing of the VECC payment. Managerial came in over budget at \$56,943.00, budgeted at \$40,022.00, due to payments for paramedic classes. For the YTD expense percentages breakdown, Personnel is the largest at 75%, Communications is at 13%, OPS are at 6%, and Managerial is at 6%. The District's cash position is at \$1.3 million dollars, a bit lower than last year, due to our cash purchase of an ambulance, which is a fixed asset; and the PSPRS payments. The complete report is on file. Mr. Katzel made a motion to accept the financials. Mr. Smith seconded. All were in favor and the financials were approved, (4-0).

OLD BUSINESS: None.

NEW BUSINESS:

A. Consideration and Possible Adoption of Resolution 2017-05 Approving Forms of And Authorizing the Execution and Delivery of a Ground Lease and A Lease-Purchase Agreement for Refinancing Previously Incurred Lease-Purchase Obligations, And Other Necessary Documents; Adopting Post-Issuance Tax Compliance Procedures in Connection with The Issuance of Obligations of The District and Authorizing the Taking of All Other Actions Necessary to Consummate the Transactions Contemplated by The Resolution: – Chief Wunder – Chief Wunder summarized the proposal to refinance the debt of the COP, to gain a more favorable rate. He explained the benefits of a lower rate and the cost savings the District would gain. Mr. Smith made a motion to accept the resolution. Mr. Katzel seconded. All were in favor, and the motion passed, (4-0).

B. District Audit Presentation – Beach Fleischman, PC: – Mr. Jim Lovelace and Ms. Lydia Hunter presented the audit. Mr. Katzel posed a question regarding the pension liability and the overall financial health of the

district, which Ms. Hunter and Chief Wunder addressed. Jack Warth was in the audience, and asked if he could address the board. He was permitted and asked what the current tax rate was and if it would be raised anytime soon. Chief Wunder addressed his question, advising it is at \$2.52, and there are no current plans to raise it. Mr. Buldra also addressed the Board and the audience regarding pension reform and the District's stance on the pension liability and what we are doing to manage it.

FUTURE AGENDA ITEMS: None

ANNOUNCEMENTS:

Promotional Ceremony: November 17, 2017, at 6:00 P.M. at Las Campanas Recreation Center, 525 W. Desert Bell Dr.

Regular Board Meeting: November 29, 2017, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center.

ADJOURN REGULAR BOARD MEETING: There being no further business, Mr. Allen adjourned the meeting at 10:15 hours.

Respectfully Submitted by:



Tom Allen, Board Clerk
Green Valley Fire District