

# Green Valley Fire District

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Chuck Wunder, Fire Chief



## Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W Camino Encanto, Green Valley, AZ September 28, 2016

### REGULAR BOARD MEETING MINUTES

**CALL TO ORDER/ ROLL CALL:** Chair Mikel Shilling called the Regular Board Meeting to order at 0900 hours. Members of the Board present included: Chair Mrs. Mikel Shilling, Board Clerk Bruce Howell, Mr. Tom Allen, and Mr. Bill Katzel. Mr. Harry Smith was absent. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

**PLEDGE OF ALLEGIANCE:** Mrs. Shilling led the members of the staff and Board in the Pledge of Allegiance.

**CALL TO THE PUBLIC:** Mike Fox thanked the Board and staff for having the vision to establish the Fire Corps program. He recently utilized the services of Fire Corps

#### **CLERK'S REPORT:**

- A. Approval of Minutes-** Bruce Howell presented the Minutes for the Regular Meeting of August 31, 2016, and the Minutes of the Executive Session of August 16<sup>th</sup> & 31<sup>st</sup>, 2016. Mr. Howell noted one correction with Tom Allen being misidentified as Board Clerk in the regular minutes of August 31, 2016. He then asked for any additional corrections, or additions. There was no discussion. A motion was made by Mr. Howell to approve the minutes, with correction, and seconded by Mr. Allen. There was no discussion, and the Minutes were approved, (4-0).
- B. Local Pension Board Update –** There was no pension board update.

#### **CHIEF'S REPORT: Fire Chief Chuck Wunder**

- 1. Employee/Community Recognition –** Chief Wunder thanked Engineer Salvadore Taormina for his work on the coloring contest and he thanked FF Amy Helland for her coordination of the Association Chili Cook Off.
- 2. Legislative Issues –** No new legislative issues.
- 3. GVFFA Meet & Confer Update –** No meeting to report on.
- 4. Administrative Update –** Chief Wunder advised that applications are coming in for the Administrative Manager position and that he plans on interviewing the first week of October. Chief Wunder also thanked both Admin and Community Services for their support of the chili cook off.
- 5. Valley Emergency Communication Center (VECC) Update –** No update.

6. **Management Update** – Chief Wunder advised that management continues to look at the overall organizational structure as it plans for retirements and replacement of personnel. He also advised that transition of responsibilities is slowing occurring in Community Services with L.T. Pratt assuming more responsibilities.
7. **Financial Update** –Mr. Buldra presented the August Financials – Pima County Revenue was \$53,159 (\$45,839 under budget), and Non-Tax Revenue was \$68,834 (\$12,765 over budget). The District Expenses were \$649,642 (\$242,461 under budget). The report is on file.

A motion was made by Mr. Howell to accept the Financials as presented and seconded by Mr. Allen. There was no discussion, and the Financial Report was approved, (4-0).

#### **OPERATIONS REPORT: Division Chief Joey Kosiorowski**

1. **Fractiles/Response Data** –DC Kosiorowski reported that total call volume was 838 calls for August. Engine 153 had the most calls with 212 (report on file).
2. **Training and Communications** –DC Kosiorowski gave a PowerPoint presentation, which touched upon the following: (i) Incidents, (ii) PR Events, and (iii) Training.
3. **COMMUNITY SERVICES REPORT: Division Chief Katie Sayre**
  1. **Fire Prevention** – Dennis Stiegleiter, Fire Marshall
    - a. **Potentials Report** – The report is on file (see attached).
    - b. **Prevention Activities Report** – (see attached).
  2. **Community Report** - DC Sayre went over a brief review of Community Service Activities including Fire Corps, CERT, FBUMS, and BLS Training (report is on file). John McGee from CERT also provided a brief overview of five events they participated in during August.

#### **OLD BUSINESS:**

- None

#### **NEW BUSINESS:**

- **DISCUSSION AND POSSIBLE ACTION TO RESCHEDULE DECEMBER 28, 2016 REGULAR BOARD MEETING-** Chief Wunder requested that the Board reschedule the December 28, 2016 regular board meeting to December 14, 2016 due to the office holiday schedule. A motion was made by Mr. Katzel to move the meeting to December 14, 2016 and was seconded by Mr. Allen. Motion passed, (4-0).

**FUTURE AGENDA ITEMS:** None.

#### **ANNOUNCEMENTS:**

**GVFD Annual Pancake Breakfast:** October 14, 2016 at 7:00 A.M. at Green Valley Fire Station 151.

**Next Regular Board Meeting:** October 26, 2016 at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center.

**White Elephant Parade:** October 29, 2016 at 10:00 A.M.

**GVFD Family Picnic:** October 29, 2016 at 11:00 A.M. at Anamax Park

**ADJOURN REGULAR BOARD MEETING:** There being no further business, Mrs. Shilling adjourned the meeting as of 1115 hours.

Respectfully Submitted by:

Tom Allen FOR BRUCE HOWELL

Bruce Howell, Board Clerk  
Green Valley Fire District