

Green Valley Fire District

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Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W Camino Encanto, Green Valley, AZ July 26, 2017

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ ROLL CALL: Board Clerk Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board present included: Board Clerk Tom Allen, Mr. Bill Katzel, and Ms. Nancy Schuster. Chairperson Mikel Shilling and Mr. Harry Smith were absent. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Bill Katzel led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the Board.

CLERK'S REPORT: Mr. Tom Allen - Board Clerk Tom Allen presented the minutes from the Regular Meeting of June 28, 2017 for approval, with corrections made prior to this meeting. Mr. Katzel made a motion to approve the minutes. Nancy Schuster seconded the motion. There was no further discussion, and the minutes were approved, (3-0).

LOCAL PENSION BOARD UPDATE: No Update.

CHIEF'S REPORT: Fire Chief Chuck Wunder -

- 1. Employee/Community Recognition** - Chief Wunder had no recognition to report on for this month.
- 2. Legislative Issues** - Chief Wunder had no legislative issues on which to report.
- 3. GVFFA Meet & Confer Update** - No Update.
- 4. Administrative Update** - Chief Wunder reported on the P.S.P.R.S payouts, and the new P.S.P.R.S systems implementation.
- 5. Valley Emergency Communication Center (VECC) Update** - Chief Wunder gave an update regarding the hiring of the VECC Center

Manager. They have received 20 applications, and it has been narrowed down to 5 candidates to interview.

6. Management Update – Management continues to focus on the upcoming annual audit, which will begin on Monday, July 31.

7. Fire Prevention: Roger Thompson -

a. Potentials Report – There were no potentials this month. There were no questions. The complete report is on file.

b. Prevention Activities Report – Mr. Thompson reported on the inspections, and gave a summary of YTD activities. There were no questions. The complete report is on file.

c. Construction Report – Mr. Thompson gave a breakdown of construction projects underway in Green Valley and Sahuarita. Chief Wunder spoke to the Board about roadway access and challenges GVFD is currently facing with Pima County. There were no questions. The complete report is on file.

8. Financial Update: Gabe Buldra - For the month of June, tax levy revenue was \$120,907.00 which was \$63,763.00.00 over budget. Non-levy revenue was at \$142,080.00, which was over budget by \$80,011.00. Wildland Revenue was the predominate reason for the variance. Personnel expenses for this month were at \$851,046.00, which was over budget by \$348,475.00. This was due to three pay periods in June, as well as Wildland overtime paid out. Buildings and Fleet came in under budget at \$33,739.00, budgeted at \$427,884.00. This month, Communications came in under budget at \$58,827.00. Managerial was at \$44,365.00, budgeted at \$39,248.00. The district expenses for the month of June were \$987,977.00, which was \$43,231.00 under budget. Year-to-date revenue is \$10,381,764.00 which is \$898,348.00 over budget. YTD expenses are \$8,816,065.00 which is \$667,351.00 under budget, however we reduced our long-term debt by 666,000.00. For the YTD expense percentages breakdown, Personnel is the largest at 76%. OPS are at 11%. Communications is at 6%, and Managerial is at 5%. There were no questions. The complete report is on file. Mrs. Schuster made a motion to accept the financials. Mr. Allen seconded. The financials were approved, (3-0).

OPERATIONS REPORT: Division Chief Joey Kosiorowski -

1. Fractiles/Response Data – DC Kosiorowski reported on 850 calls. Medical calls made up 41%. 53% were service related, and GVFD responded to 12 fires equaling 2%. There were no other questions. His report is on file.

2. Training and Communications – DC Kosiorowski gave a PowerPoint presentation, which touched upon the following: (i) Incidents, (ii) PR Events, and (iii) Training. There were no questions. His report is on file.

3. Nurse Practitioner/FBUMS/ BLS – DC Kosiorowski gave a PowerPoint Presentation on the NP Program and BLS. NP Shields saw 32 patients in June, including 3 Envision patients, 3 Cat Wellness Visits, and 14 Employee Visits. Chief Kosiorowski and Chief Wunder spoke about Rescue 153 now being in service. This plan should reduce wear and tear on the fleet, as well as increase customer service to the community. NP Shields will be getting her Paramedic certification back. There were 12 BLS Classes held in June, for 63 students. The complete report is on file.

4. Community Outreach – Mr. Pratt gave a PowerPoint presentation which reported on Fire Corps activities for the month of June. Fire Corps currently has 69 volunteers, who had a total of 569 volunteer shift hours this month. They attended 4 public education events, and installed 28 lock boxes for the month of June. Mr. Pratt gave a summation on Fire Corps yearly trends. He also touched on the CERT program, and media coverage for the month of June. Chief Kosiorowski talked to the board about the news article in the GV News today, which focused on the “My Alerts” program. There were no questions. The complete report is on file.

OLD BUSINESS: Follow up on AFDA Summer Conference: Board Clerk Tom Allen - Mr. Allen gave a brief summary of the AFDA conference.

The meeting broke for a short recess at 0945 and resumed at 0949.

NEW BUSINESS:

1. DISCUSSION AND POSSIBLE ACTION ON PSPRS PAYOUTS: Chief Wunder- Chief Wunder gave the board members a handout with approximate contribution numbers for PSPRS payouts. Mrs. Schuster made a motion to approve payment of both the PSPRS excess contributions and pre-judgment interest when P.S.P.R.S. determines that information. In addition, this motion approved the payment of any post judgement interest, if any should occur. Mr. Allen seconded. There was some discussion with Mr. Buldra and the Board regarding the interest payouts. Mr. Katzel voiced a concern over an open-ended dollar amount motion, but he understood the legal requirements of the payouts. Chief Wunder, Mr. Buldra, and the Board discussed control measures. A motion was made by Tom Allen to modify wording of the original motion to include “not to exceed a dollar amount of \$610,000.00.” Nancy Schuster

seconded the amendment. All were in favor, and the proposed budget passed, (3-0).

2. DISCUSSION AND POSSIBLE ACTION ON GVFD RESOLUTION 2017-03; August Drowning Impact Awareness Month – Mr. Pratt read the Proclamation to the Board. Mr. Katzel made a motion to accept resolution 17-03. Mr. Allen seconded. All voted in favor, and Resolution 2017-03 was approved, (3-0).

FUTURE AGENDA ITEMS: None.

ANNOUNCEMENTS:

Regular Board Meeting: August 30, 2017, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center.

ADJOURN REGULAR BOARD MEETING: There being no further business, Mr. Allen adjourned the meeting at 09:59 hours.

Respectfully Submitted by:

A handwritten signature in blue ink, appearing to read "Tom Allen", is written over a horizontal line.

Tom Allen, Board Clerk
Green Valley Fire District