

Green Valley Fire District

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Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W Camino Encanto, Green Valley, AZ November 29, 2017

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ ROLL CALL: Board Chairperson Mikel Shilling called the Regular Board Meeting to order at 0900 hours. Members of the Board present included: Board Chairperson Mikel Shilling, Board Clerk Tom Allen, Mr. Bill Katzel, Ms. Nancy Schuster, and Mr. Harry Smith. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Smith led the members of the Board and staff in the Pledge of Allegiance.

CALL TO THE PUBLIC: There were no members of the public present who wished to address the Board.

CLERK'S REPORT: Mr. Tom Allen - Board Clerk Tom Allen presented the minutes from the Special Meeting of October 18, 2017 and the Regular Meeting of October 25, 2017 for approval. Mr. Katzel made a motion to approve both sets of minutes. Mr. Smith seconded the motion. There was no further discussion, and the minutes were approved, (5-0).

LOCAL PENSION BOARD UPDATE: Mr. Smith had no pension board update.

REPORTS AND CORRESPONDENCE

A. CHIEF'S REPORT: Fire Chief Chuck Wunder -

- 1. Employee/Community Recognition** – Chief Wunder reported on the recent promotion ceremony and thanked those who attended. He also reminded the Board and those in attendance about the upcoming employee recognition event on December 7, 2017.
- 2. Legislative Issues** – Chief Wunder stated the AFDA Board of Directors is currently working on its legislative agenda for the upcoming legislative session, however there is nothing specific to report.

- 3. GVFFA Meet & Confer Update** – Chief Wunder met with the Association recently to discuss our upcoming hiring process and staffing models, but otherwise there is nothing new to report. All is going smoothly.
- 4. Administrative/Management Update** – Chief Wunder gave an update on PSPRS, which now has its website operational. A decision regarding interest rates has been reached in the Parker lawsuit. PSPRS is working to get these numbers out to Districts in the near future. Mr. Katzel asked to be briefed on the outcome of the recent interviews, to which Chief Wunder provided an update.
- 5. Valley Emergency Communication Center (VECC) Update** – There is no update at this time.

B. OPERATIONS REPORT: Division Chief Joey Kosiorowski -

- 1. Fractiles/Response Data** – DC Kosiorowski reported on 921 calls for the month. We responded to 383 medical calls, which equaled 42%. 473 calls were service related, equaling 51%, and GVFD responded to 9 fires, which equaled 1%. Chief Kos believes GVFD will surpass 10,500 calls for service in 2017. Chief Kos also spoke about the fire at the mine on October 2, and addressed questions regarding the mutual aid response. There were no other questions. His report is on file.
- 2. Training and Communications** – DC Kosiorowski gave a PowerPoint presentation, which touched upon the following: (i) Incidents, (ii) PR Events, and (iii) Training. Mrs. Schuster asked a question about grants available, which DC Kos, Chief Wunder and Mr. Pratt addressed. There were no other questions. His report is on file.
- 3. Nurse Practitioner/FBUMS/BLS** – DC Kosiorowski gave a PowerPoint Presentation on the NP Program and BLS. NP O'Brien saw 32 patients in October, including 3 911 transfers, 20 scheduled appointments, 0 Cat wellness visits and 9 employee visits. There were 12 BLS Classes held this month, for a total of 54 students. There were no questions. The complete report is on file.

C. Fire Prevention: Fire Inspector Roger Thompson -

- 1. Potentials Report** – There was one fire at the Sierritta Mine at 6200 W. Duval Mine Rd. to report on this month. No dollar

amount was available at the time of this report. There were no questions. The complete report is on file.

- 2. Prevention Activities Report** – Mr. Thompson reported on the inspections and activities for the month. There were no questions. The complete report is on file.
- 3. Construction Report** – Mr. Thompson gave a PowerPoint presentation and update of the current and future construction projects underway in Green Valley and Sahuarita. There were 68 total permits issued from the Town of Sahuarita in October, with only 7 of them being solar permits. Residential home permits have picked up right now, with 26 permits being for new construction. There were no questions. The complete report is on file.

D. Community Outreach: Mr. L.T. Pratt -

- 1. Public Education Events-** Mr. Pratt gave a PowerPoint presentation which reported on Fire Corps activities for the month of October. Fire Corps currently has 70 active members, with 4 new members in training. In October, the shift volunteer hours for Fire Corps were 570, with the total hours being 687, including lock box installs and SHIM. The total dollar value for the month was \$15,849.00. Volunteer hours for Fire Corps this year-to-date have now reached 8,175. Mr. Pratt reported on some Fire Corps members who have reached service hour milestones, and thanked them for their dedication to the District. Mr. Bob Budnick and Ms. Anne Birch have both reached their 5,000-hour service mark. Ms. Peggy Allen has reached 3,500 hours, and Denny Mart is now at 3,000 hours. Mr. Pratt then spoke about the 16 public and educational events that GVFD and Fire Corps assisted with in October, such as SAV training, station tours and HOA meetings, the Quail Creek Wellness fair, Heroes Lunch, MDA Fill-the-Boot, the Coloring Contest, the Alzheimer's Walk, Tips for Tots, the Halloween Carnival, the White Elephant Parade, and the Tohono O'odham event at the AVA Amphitheater. He also touched on the media coverage for the month and thanked them for their support. Mr. Pratt then provided a CERT update. There were no questions. The complete report is on file.

E. Financial Update: Gabe Buldra -

- 1. September Financial Report-** For the month of October, tax levy revenue was \$2,790,347.00, which was \$812,386.00 over

budget. Non-levy revenue was at \$275,522.00, which was over budget by \$222,360.00. The reason for the variance was both Wildland deployments, and the mine incident. Personnel expenses for the month were at \$609,445.00, which was over budget by \$19,391.00, also due to Wildland deployments. Buildings and Fleet came in under budget at \$40,385.00, budgeted at \$58,980.00. This month, Communications came in under budget at \$12,404.00, budgeted at \$165,717. This was due to the timing of the VECC payment from last month. Managerial came in under budget at \$21,740.00, budgeted at \$40,674.00. This was due to timing on the liability insurance payment. From a YTD perspective, total revenues are at \$4.5 million, which is \$951,000.00 over budget. \$418,000.00 of that is due to property taxes. \$500,000.00 is due to Wildland deployments, the mine fire, and other non-levy revenues. For the YTD expense percentages breakdown, Personnel is the largest at 78%, Communications is at 11%, OPS is at 6%, and Managerial is at 5%. The District's cash position is at \$3.7 million dollars, which is up from \$3.4 million this time last year. There were no questions. The complete report is on file. Mr. Katzel made a motion to accept the financials. Ms. Schuster seconded. All were in favor, and the financials were approved, (5-0).

OLD BUSINESS: None.

NEW BUSINESS:

A. Discussion and Possible Action on Fire and Emergency Medical Services Agreement with Freeport McMorrان Sierritta Inc.: – Chief Wunder – Chief Wunder summarized the service agreement to the Board, explaining it is a renewal of a contract we previously had in place with them. Ms. Schuster asked a question about the dollar amount of the fees, which Chief Wunder addressed. Mr. Smith made a motion to accept the agreement. Mr. Katzel seconded. All were in favor, and the motion passed, (5-0).

FUTURE AGENDA ITEMS: None

ANNOUNCEMENTS: Special Board Meeting/Final NP Eller Presentation: Thursday December 7, 2017, at 9:00 A.M at the Green Valley Fire District Headquarters/Training Center.

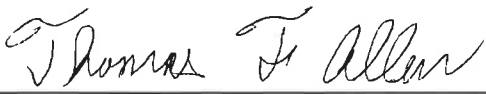
Employee Recognition Ceremony: Thursday December 7, 2017, at 6:00 P.M. at CPAC, 1250 W. Continental Rd.

GVFFA Christmas Party: Saturday December 9, 2017 at 1:00 P.M. at Reilly Craft Pizza and Bar, 101 E Pennington, Tucson.

Regular Board Meeting: Thursday December 14, 2017, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center.

ADJOURN REGULAR BOARD MEETING: There being no further business, Ms. Shilling adjourned the meeting at 9:54 hours.

Respectfully Submitted by:



Tom Allen, Board Clerk
Green Valley Fire District