

# Green Valley Fire District

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Chuck Wunder, Fire Chief



## **Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W Camino Encanto, Green Valley, AZ August 30, 2017**

### **REGULAR BOARD MEETING MINUTES**

**CALL TO ORDER/ ROLL CALL:** Board Clerk Tom Allen called the Regular Board Meeting to order at 0900 hours. Members of the Board present included: Board Clerk Tom Allen, Mr. Bill Katzel, Ms. Nancy Schuster and Mr. Harry Smith. Chairperson Mikel Shilling was absent. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

**PLEDGE OF ALLEGIANCE:** Harry Smith led the members of the Board and staff in the Pledge of Allegiance.

**CALL TO THE PUBLIC:** There were no members of the public present who wished to address the Board.

**CLERK'S REPORT: Mr. Tom Allen** - Board Clerk Tom Allen presented the minutes from the Regular Meeting of July 26, 2017 for approval, with corrections made prior to this meeting. Mr. Katzel made a motion to approve the minutes. Nancy Schuster seconded the motion. There was no further discussion, and the minutes were approved, (4-0).

**LOCAL PENSION BOARD UPDATE:** Mr. Smith reported there was an upcoming meeting on August 31, 2017.

### **REPORTS AND CORRESPONDENCE**

#### **A. CHIEF'S REPORT: Fire Chief Chuck Wunder -**

- 1. Employee/Community Recognition** – Chief Wunder held a pinning ceremony for newly promoted Captain Mike Carrafa, who had been deployed on a wildland assignment during the recent promotion and pinning ceremony. Chief Wunder also recognized and thanked Chris O'Neill for his assistance with the latest video project for the GVFD website.
- 2. Legislative Issues** – Chief Wunder reported there will be a meeting in Phoenix on September 8<sup>th</sup> with the AFDA board, to begin on the legislative agenda. PSPRS, ambulance businesses

and CON'S are all hot topics this year, with PFFA and Fire Chiefs heavily focused on PSPRS.

- 3. GVFFA Meet & Confer Update** – No Update.
- 4. Administrative/Management Update** – Chief Wunder reported from the Administrative side we have finished round one of the PSPRS payouts, and are still waiting on the pre-interest judgments. Due to the fact that the Board has already approved the full payouts, GVFD should not have to incur any post-interest judgments. Chief Wunder made mention that September is Fall Prevention Month, and brought attention to GVFD's "Vertical Vern" campaign.
- 5. Valley Emergency Communication Center (VECC) Update** – Chief Wunder gave an update regarding the hiring of the new VECC Center Manager. They currently have their candidate narrowed down to one individual out of Alabama, with negotiations still under way.

## **B. OPERATIONS REPORT: Division Chief Joey Kosiorowski -**

- 1. Fractiles/Response Data** – DC Kosiorowski reported on 899 calls. Medical calls made up 38%. 56% were service related, and GVFD responded to 10 fires equaling 1%. There were no other questions. His report is on file.
- 2. Training and Communications** – DC Kosiorowski gave a PowerPoint presentation, which touched upon the following: (i) Incidents, (ii) PR Events, and (iii) Training. There were no questions. His report is on file.
- 3. Nurse Practitioner/FBUMS/ BLS** – DC Kosiorowski gave a PowerPoint Presentation on the NP Program and BLS. NP O'Brien saw 10 patients in July, including 0 Envision patients, 0 Cat Wellness Visits, and 6 Employee Visits. Chief Kosiorowski and Chief Wunder spoke about Rescue 153 now being in service. There were 17 BLS Classes held in July, for 81 students. The complete report is on file.

## **C. Fire Prevention: Fire Marshall Dennis Stiegleiter -**

- 1. Potentials Report** – There were no potentials this month. There were no questions. The complete report is on file.
- 2. Prevention Activities Report** – Mr. Stiegleiter reported on the inspections, and gave a summary of YTD activities. The Prevention Division is keeping busy, and they are currently

running close to the totals from last year. There were no questions. The complete report is on file.

- 3. Construction Report** - Mr. Stiegleiter gave a PowerPoint presentation and update of the current construction projects underway in Green Valley and Sahuarita. There were 74 total permits issued in July. The complete report is on file.

**D. Community Outreach: Division Chief Joey Kosiorowski for Mr. L.T. Pratt -**

- 1. Public Education Events-** DC Kosiorowski gave a PowerPoint presentation which reported on Fire Corps activities for the month of July. Fire Corp currently has 68 active members. The cost savings to the district for July due to volunteer hours is \$14,535.00. At this point in the year, the alarm revenue is already at \$42,530.00. Chief Kosiorowski spoke about the public events GVFD Fire Corp assisted with, and touched on the media coverage. He then played the new District video for the Board and those in attendance. There were no questions. The complete report is on file.

**E. Financial Update: Melissa Tomlinson -**

- 1. July Financial Report-** For the month of July, tax levy revenue was \$33,268.00 which was \$315.00 under budget. Non-levy revenue was at \$166,470.00, which was over budget by \$100,302.00. Wildland Revenue was the predominate reason for the variance. Personnel expenses for this month were at \$661,132.00, which were over budget by \$75,201.00, also due to Wildland. Buildings and Fleet came in under budget at \$31,026.00. This month, Communications came in under budget at \$152,724.00. Managerial was at \$38,963.00, budgeted at \$39,616.00. The District expenses for the month of July were \$883,846.00, which was \$46,532.00 over budget. For the YTD expense percentages breakdown, Personnel is the largest at 75%, Communications is at 6%, OPS are at 4%, and Managerial is at 4%. The District's cash position is a at \$1.9 million dollars, compared to \$1.7 million dollars at this time last year. There were no questions for Ms. Tomlinson. The complete report is on file. Mr. Katzel made a motion to accept the financials. Mr. Smith seconded. All were in favor and the financials were approved, (4-0).

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**A. Discussion and Possible Action on Purchase of New Ambulance: Chief Wunder-** Chief Wunder spoke to the board, requesting permission to purchase a new ambulance upon approval of the CON. He provided an update on the status of the CON, advising the administrative law judge is recommending approval for CON, and the DHS Director is currently reviewing the final documents, with a potential approval date of September 5, 2017. Chief Wunder made reference to the price quote included in the board packet. Mr. Katzel made a motion to approve a new ambulance upon approval of the CON. Mr. Smith seconded. All were in favor, and the motion passed, (4-0).

**B. Discussion and Possible Action on Ambulance Billing Agreement with Medclaim Data Services Inc.:** Chief Wunder- This item was tabled, due to Mr. Whittington not yet finalizing his review of the agreement. Mr. Katzel made a motion to table this agenda item. Mrs. Schuster seconded. All were in favor, and the agenda item was tabled, (4-0).

**FUTURE AGENDA ITEMS:** Discussion and Possible Action on Ambulance Billing Agreement with Medclaim Data Services Inc.

**ANNOUNCEMENTS:**

**Special Board Meeting:** September 11, 2017, at 1:30 P.M. at the Green Valley Fire District Headquarters/Training Center.

**Special Board Meeting:** September 20, 2017, at 3:00 P.M. at the Green Valley Fire District Headquarters/Training Center.

**Regular Board Meeting:** September 27, 2017, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center.

**GVFFA Chili Cookoff at Quail Creek:** September 29, 2017, at 4:00 P.M. at the Quail Creek Ballroom, 2055 E. Quail Crossing.

**ADJOURN REGULAR BOARD MEETING:** There being no further business, Mr. Allen adjourned the meeting at 09:43 hours.

Respectfully Submitted by:



Tom Allen, Board Clerk

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