

Green Valley Fire District

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Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W Camino Encanto, Green Valley, AZ December 20, 2016

Special Board Meeting

CALL TO ORDER/ ROLL CALL: Chairperson, Mikel Shilling called the Special Board Meeting to order at 0829 hours. Members of the Board present included: Chair Mikel Shilling, Board Clerk Mr. Bruce Howell, Mr. Harry Smith, Mr. Tom Allen and Mr. Bill Katzel. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Howell led members of the staff and the Board in the Pledge of Allegiance.

CALL TO THE PUBLIC: None

I. NEW BUSINESS: NEW BUSINESS –Chair, Mikel Shilling

1. DISCUSSION AND POSSIBLE ACTION REGARDING GREEN VALLEY FIRE DISTRICT GOVERNING BOARD POSITIONS OF CHAIRPERSON AND CLERK FOR A ONE-YEAR TERM FOR CALENDAR YEAR 2017.

- A. Mr. Howell nominated Mrs. Shilling for Chairperson, Mr. Allen seconded the nomination. Mr. Smith moved nominations be closed. There was no discussion. A vote was taken, and passed without dissent. (5-0).
- B. As a point of record for the minutes, Mrs. Shilling accepted a letter of resignation from Mr. Howell vacating his Board Clerk position, as he is moving out of the district. Chief Wunder reminded the board and members of the audience that officially this item will need to be moved under new business on the next Board Meeting, per statute.
- C. Mrs. Shilling asked for a nominee for the filling of the position of Clerk of the Board. Mr. Howell nominated Mr. Allen, that nomination was seconded by Mr. Smith. Mrs. Shilling asked for a motion for nominations to be closed. Mr. Smith moved. There was no discussion, and a vote was passed. (5-0).

2. DISCUSSION AND POSSIBLE ACTION REGARDING THE FILLING OF BOARD MEMBER VACANCY SEAT.

- A. Regarding the process for the selection of the replacement Board member the Board must follow the guidelines set in the bylaws; Article 2, Section A. The proposed schedule determined by Chief Wunder and Mrs. Shilling is as follows: Post for the opening January 30, 2017 and February 6, 2017. February 24, 2017 will be the deadline for applications. Interviews will be conducted the first week of March, with the Board Member to be approved at the March 29th Board meeting. Mrs. Shilling asked if there was any discussion. Mr. Howell remarked the rules are outlines in the bylaws. There was no discussion. Mrs. Shilling made mention of 2 applications already collected. Chief Wunder remarked the Board will need to determine who the appointee will be in the interviews, as they are comprised of the Chair and one appointee. Mrs. Shilling stated it will depend on schedule and availability, and will be determined at another time.

3. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF A REPRESENTATIVE FROM THE GREEN VALLEY FIRE DISTRICT GOVERNING BOARD TO THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM'S LOCAL BOARD.

- A. Mrs. Shilling appointed Mr. Smith as head of the Pension Board, as he has been trained. He accepted the appointment. There was no discussion.

4. RECOGNITION ACKNOWLEDGING THE SERVICE OF BOARD MEMBER BRUCE HOWELL.

- A. Members of the Board said a few words in appreciation of Mr. Howell's service to the District, and Mrs. Shilling presented him with a Plaque.

FUTURE AGENDA ITEMS: Mrs. Shilling advised for future agenda items Mr. Katzel has observed board members may be excluding him, or giving the appearance of a potential quorum in side conversations. This may need to be brought forth in an executive session meeting.

Mr. Katzel also requesting additional attention to fall calls, as they are 21% of our calls. Mr. Smith redirected his attention to the SHiM program.

ANNOUNCEMENTS:

Fire Corps Pancake Breakfast- January 13, 2017 07:00 A.M. to 10:30 A.M. at Quail Creek.

AFDA Winter Conference: January 12-14, 2017 at the Aquarius Hotel in Laughlin, Nevada.

Next Regular Board Meeting: January 25, 2017 at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center.

ADJOURN SPECIAL BOARD MEETING: Mrs. Shilling adjourned as of 0844 hours.

Respectfully Submitted by:

A handwritten signature in blue ink that reads "Thomas F. Allen". The signature is written in a cursive style and is positioned above a horizontal line.

Tom Allen, Board Clerk
Green Valley Fire District