

# Green Valley Fire District

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Chuck Wunder, Fire Chief



**Green Valley Fire District Board of Directors Meeting  
Headquarters/Training Center  
1285 W Camino Encanto, Green Valley, AZ  
October 26, 2016**

**REGULAR BOARD MEETING MINUTES**

**CALL TO ORDER/ ROLL CALL:** Chair Mikel Shilling called the Regular Board Meeting to order at 0900 hours. Members of the Board present included: Chair Mrs. Mikel Shilling, Mr. Harry Smith, Mr. Tom Allen, and Mr. Bill Katzel. Board Clerk Bruce Howell was absent. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

**PLEDGE OF ALLEGIANCE:** Mr. Allen led the members of the staff and Board in the Pledge of Allegiance.

**CALL TO THE PUBLIC:** None.

**CLERK'S REPORT: Clerk, Bruce Howell Absent**

- A. Approval of Minutes-** Chief Wunder presented the Minutes for the Regular Meeting of September 28, 2016. A motion was made by Mr. Katzel to approve the minutes, and seconded by Mr. Smith. There was no discussion, and the Minutes were approved, (4-0).
- B. Local Pension Board Update –** There was no pension board update.

**CHIEF'S REPORT: Fire Chief Chuck Wunder**

- 1. Employee/Community Recognition –** Chief Wunder thanked Chief Sayre and LT Pratt for their work on the Pancake Breakfast, there was a great turnout. October was Fire Prevention month, the District stayed busy with community events. Chief Wunder introduced new Green Valley District Administrative Manager Talia Carey. Chair Mikel Shilling swore in Mrs. Carey. Chief Wunder requested to suspend his report and present the Audit agenda item out of order at this time.

**NEW BUSINESS:**

**District Audit Presentation- Beach Fleischman, PC – Ms. Lydia Hunter –** Ms. Hunter presented the Audit results to the Board. She reviewed accounting standards, assets, revenues, pension disclosures and presented a generalized audit result summation which concluded with Green Valley Fire District's net income being positive for the year. Mr. Katzel brought a question to Ms. Hunter regarding wording on page 28 of the COP amortization scheduling, which was addressed. Mr. Katzel also proposed a question pertaining the appearance of significant attention to the PSPRS system during the Audit, which was also addressed. Chief Wunder asked for a motion for the Audit results to be

accepted. Mr. Smith made the motion, Mrs. Schilling seconded. There was no discussion, and the Audit results were approved, (4-0).

### **CHIEF'S REPORT (Cont'd): Fire Chief Chuck Wunder**

2. **Legislative Issues-** Nothing significant to report. AFDA prepares for session.
3. **GVFFA Meet & Confer Update** – Met with this month. Chief Wunder offered kudos to President Beckel. Encouraged those present to attend the fundraiser for Adopt a Family; Tips for Tots at Arizona Family Restaurant on Thursday October 27, 2016 from 06:00am to 10:00 pm.
4. **Administrative Update** – Chief Wunder provided a brief update on the Administrative Manager position, as well as the need to formalize the Board of Directors election results. He then thanked both Admin and Community Services for their support of the Pancake Breakfast.
5. **Valley Emergency Communication Center (VECC) Update** – There is a meeting this Friday, October 28 at 09:00am. One of the topics of discussion will be the need to replace the center Manager next year, as well as other business.
6. **Management Update** – Chief Wunder spoke briefly regarding EMS operations and the FBUMS program.
7. **Financial Update** –Mr. Buldra presented the September Financials – Revenue for the Month of September was \$1,422,760 (which was \$214,541 over budget). September Tax Revenue was \$1,341,17- (which was \$189,021 over budget), and Non-Tax Revenue was \$81,590 (\$25,520 over budget). The District Expenses were \$623,665 (\$33,779 under budget). (The complete report is on file). A motion was made by Mrs. Shilling to approve the Financial Update. Mr. Katzel seconded the motion. There was no discussion, and the Financial Report was approved, (4-0).

### **OPERATIONS REPORT: Division Chief Joey Kosiorowski**

1. **Fractiles/Response Data** –DC Kosiorowski reported that total call volume was steady for September. The District responded to 2 fires, with 836 calls for the month. (report on file).
2. **Training and Communications** –DC Kosiorowski gave a PowerPoint presentation, which touched upon the following: (i) Incidents, (ii) PR Events, and (iii) Training. Mr. Katzel asked a question regarding what is the difference between chest pain, heart problems related to corresponding calls.

### **COMMUNITY SERVICES REPORT: Division Chief Katie Sayre**

1. **Fire Prevention** – Dennis Stiegleiter, Fire Marshall
  - a. **Potentials Report** –Roger Thompson and Dennis attended a Town of Sahuarita meeting regarding development for the town. Mr. Stiegleiter provided his appreciation to Pam Little and Brian Cuthy for the invite. Mr. Katzel and Mrs. Shilling had questions regarding new construction sites and their intended used use and those were addressed Mr. Katzel complemented Mr. Thompson and Mr.

Stiegleiter regarding their ownership of the prevention division. The report is on file (see attached).

**b. Prevention Activities Report** – (see attached). Report is on file.

2. DC Sayre gave a PowerPoint presentation, which showed several increases in new customers for this Fiscal Year for the Fire Corps programs and Community Service Activities. Lt Pratt sent his regrets, he was unable to attend due to a training conflict. The board had no questions for Chief Sayre. Her report is on file.

**OLD BUSINESS:** None.

**FUTURE AGENDA ITEMS:** None.

**ANNOUNCEMENTS:**

**White Elephant Parade:** October 29, 2016 at 10:00 A.M.

**GVFD Family Picnic:** October 29, 2016 at 11:00 A.M. at Anamax Park

**Next Regular Board Meeting:** November 30, 2016 at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center.

**ADJOURN REGULAR BOARD MEETING:** There being no further business, Mrs. Shilling adjourned the meeting at 0942 hours.

Respectfully Submitted by:

A handwritten signature in cursive script that reads "Bruce Howell".

Bruce Howell, Board Clerk

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