

Green Valley Fire District

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Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W Camino Encanto, Green Valley, AZ June 29, 2016

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ ROLL CALL: Chair Mikel Shilling called the Regular Board Meeting to order at 0900 hours. Members of the Board present included: Chair Mrs. Mikel Shilling, Mr. Tom Allen, Mr. Harry Smith, and Mr. Bill Katzel. Board Clerk Mr. Bruce Howell was absent. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Allen led the members of the staff and Board in the Pledge of Allegiance.

CALL TO THE PUBLIC: Chair Shilling stated that Mr. George Birch would like to address the Board. Mr. Birch then thanked the Board for the use of the Training Center for the Radio Club.

CLERK'S REPORT: Chair Mikel Shilling

- A. Approval of Minutes** – Ms. Shilling presented the Minutes for the Executive Session of April 27, 2016, and the Minutes of the Regular Meeting of May 25, 2016. She then asked for any omissions, corrections, or additions. Mr. Katzel made a motion to approve all of the Minutes as presented, and the motion was seconded by Mr. Smith. There was no discussion, and all Minutes were approved, (4-0).
- B. Local Pension Board Update** – There was no pension board update.

CHIEF'S REPORT: Fire Chief Chuck Wunder

- 1. Employee/Community Recognition** – Chief Wunder mentioned that Engineer Greg Gatterer would be retiring after 30 years next month.
- 2. Legislative Issues** – Nothing new to report.
- 3. GVFFA Meet & Confer Update** – Chief Wunder stated that the E-Board met this month, and the current topic of discussion is regarding the next step of raises for Captains and above.
- 4. Administrative Update** – Chief Wunder stated that Executive Assistant Erica Andersen would be resigning at the end of July, and he wishes her and her husband well.
- 5. Valley Emergency Communication Center (VECC) Update** – Chief Wunder stated he and Chair Shilling participated in the final budget approval for the VECC. It has since been adopted and is now in place.

6. **Management Update** – Chief Wunder stated that five contingent offers were made to the Firefighter applicants, who will begin the academy in July.
7. **Financial Update** – Mr. Gabe Buldra presented the May Financials – Revenue was \$951,307 (\$159,539 under budget), and Non-Tax Revenue was \$38,108 (\$38,343 under budget). The District Expenses were \$618,393 (\$39,444 under budget). The report is on file.

A motion was made by Mr. Katzel to accept the Financials as presented and seconded by Mr. Smith. There was no discussion, and the Financial Report was approved, (4-0).

OPERATIONS REPORT: Division Chief Joey Kosiorowski

1. **Fractiles/Response Data** –DC Kosiorowski mentioned that due to the new reporting system, he is unable to provide the response times for this month, but the total call volume was 958 calls. Engine 151 had the most calls of 239 (report on file).
2. **Training and Communications** –DC Kosiorowski gave a PowerPoint presentation, which touched upon the following: (i) Motorcycle v.s Deer, (ii) Single Vehicle Rollover at I19, (iii) Brown Fire off Sasabe Hwy, (iv) Vehicle into Fire Hydrant, (v) Cooper Hills Little League Closing Ceremony, (vi) Preschool Talk, and (vii) Station 153 Remodel Underway.
3. **COMMUNITY SERVICES REPORT: Division Chief Katie Sayre**

1. **Fire Prevention** – Dennis Stiegleiter, Fire Marshall
 - a. **Potentials Report** – The report is on file (see attached).
 - b. **Prevention Activities Report** – (see attached).
2. **Community Report** - DC Sayre went over a brief review of Fire Corps activities, FBUMS, and the Smoke Alarm Battery Replacement Program (report is on file).

OLD BUSINESS:

FISCAL YEAR 2016-17 BUDGET:

- A. **Public Hearing of FY2017 Budget** – Chair Shilling asked for a motion to open the Public Hearing on the FY2017 Budget. Mr. Katzel made a motion and was seconded by Mr. Allen. Chair Shilling noted that there was no public intention to speak. Mr. Katzel moved to close the Public Hearing, and Mr. Allen seconded. There was no discussion, and the motion was passed by a vote of (4-0).
- B. **Ratification of FY2017 Budget** – Gabe Buldra noted that there had been no changes made to the budget since the Proposed Budget was posted and that Staff is requesting approval of the FY2017 Budget as presented to the Board. There being no further discussion, a motion was made by Mr. Smith to accept the FY 2017 Budget as presented and was seconded by Mr. Allen. There was no discussion, and the Budget was approved (3-0), with one abstention.

NEW BUSINESS:

- **DISCUSSION AND POSSIBLE ACTION ON ENTERING INTO A SERVICE AGREEMENT WITH CATERPILLAR CORPORATION FOR WELLNESS SERVICES** – DC Sayre briefed the Board as to the proposed action (see attached). Mr. Allen made a motion, and Mr. Smith seconded, to approve the action. There was no discussion, and the motion was approved, (4-0).

FIRE BOARD EXECUTIVE SESSION – Chair Shilling asked to table the Executive Session until a later date.

FUTURE AGENDA ITEMS: None.

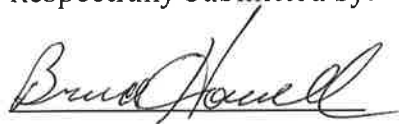
ANNOUNCEMENTS:

AFDA Summer Conference: July 14-16, 2016 at the Renaissance Hotel, Glendale, AZ.

Regular Board Meeting: July 27, 2016, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center.

ADJOURN REGULAR BOARD MEETING: There being no further business, Mrs. Shilling adjourned the meeting as of 0939 hours.

Respectfully Submitted by:

A handwritten signature in cursive script that reads "Bruce Howell". The signature is written in black ink and is positioned above the printed name.

Bruce Howell, Board Clerk

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