

Green Valley Fire District

1285 West Camino Encanto
Green Valley, Arizona 85622-8222
520/625.9400
www.gvfire.org
Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W Camino Encanto, Green Valley, AZ February 24, 2016

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ ROLL CALL: Chair Mikel Shilling called the Regular Board Meeting to order at 0800 hours. Members of the Board present included: Chair Mrs. Mikel Shilling, Board Clerk Mr. Bruce Howell, Mr. Tom Allen, Mr. Harry Smith. Mr. Katzel arrived to meeting at 08:34 am. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Smith led the members of the staff and Board in the Pledge of Allegiance.

EXECUTIVE SESSION: Mr. Allen made a motion that the Board move into Executive Session. Mr. Smith seconded the motion. Motion passed 4-0. Regular Meeting adjourned and Executive Session meeting started at 8:04 am. Executive Session concluded at 08:45. Chair called regular Board meeting to order at 09:00 am.

CALL TO THE PUBLIC: Chair Shilling introduced two members of the Elks Club who presented Chief Wunder with a Citizen of the Year Award.

CLERK'S REPORT: Clerk, Bruce Howell

- A. Approval of Minutes** – Mr. Howell presented the Minutes for the Regular Meeting of January 27, 2016 and the Minutes for the Special Meeting of February 3, 2016. He then asked for any omissions, corrections, or additions. Mr. Katzel made a motion to approve the Regular Meeting Minutes and the Special Meeting Minutes as presented, and the motion was seconded by Mr. Allen. There was no discussion, and both Minutes were approved (5-0).
- B. Local Pension Board Update** – Mr. Howell stated that the Pension Board approved one member for entry into drop and one member for a retirement pension.

CHIEF'S REPORT: Fire Chief Chuck Wunder

- 1. Employee/Community Recognition** – Chief Wunder reminded everyone that Captain Hick's retirement ceremony is scheduled for Friday at 3pm.
- 2. Legislative Issues** – Chief Wunder stated that Gov. Doug Ducey signed the Arizona pension reform package, and it will be on the May Special Election ballot. He mentioned several other bills that are currently being evaluated in the legislature.
- 3. GVFFA Meet & Confer Update** – Chief Wunder stated there was no Meet & Confer meeting this month.

4. **Administrative Update** – Chief Wunder stated that there would be a final interview for the Account Clerk Specialist today.
5. **Valley Emergency Communication Center (VECC) Update** – Chief Wunder stated that the VECC is in budget season, and a draft budget has been proposed.
6. **Management Update** – Chief Wunder stated that Board Budget Meetings have been scheduled for the upcoming weeks, and that there will be Budget Meetings for the staff to attend as well.
7. **Financial Update** – Mr. Gabe Buldra presented the January Financials – Revenue was \$134,704 (\$71,235 under budget), and Non-Tax Revenue was \$69,568 (\$13,717 over budget). The District Expenses were \$604,297 (\$273,022 under budget). The report is on file.

A motion was made by Mr. Katzel to accept the Financials as presented and seconded by Mr. Howell. There was no discussion, and the Financial Report was approved (5-0).

OPERATIONS REPORT: Division Chief Joey Kosiorowski.

1. **Fractiles/Response Data** – DC Kosiorowski noted that District responses stand at 91% within 8 minutes or less, with a total of 321 non-emergency medical and 155 emergencies, for a total of 476 medical, on a total call volume of 753 calls. Engine 151 had the most calls of 179 (report on file).
2. **Training and Communications** – DC Kosiorowski gave a PowerPoint presentation, which touched upon the following: (i) Mutual Aid Fire (ii) Wildfire in Arivaca, (iii) Vehicle into Residence, (iv) Garage Fire, (v) Three Vehicle Collision, (vi) Electrical Fire, (vii) Vehicle Rollover, (ix) Soy Sauce Spill, (x) Rosenbauer Factory Trip, and (xi) Promotional Event.
3. **“I am GVFD”** – DC Kosiorowski introduced Engineer Nathanael Dougall, this month’s “I Am GVFD”, who then provided the Board with an overview of his history with the Green Valley Fire District.

COMMUNITY SERVICES REPORT: Division Chief Katie Sayre.

1. **Fire Prevention.**
 - a. **Potentials Report** – The report is on file (see attached).
 - b. **Prevention Activities Report** – (see attached).
2. **Community Report** - DC Sayre went over a brief review of Fire Corps activities, FBUMS, and the Smoke Alarm Battery Replacement Program (report is on file).

PUBLIC HEARING ON ACACIA CANYON ANNEXATION:

- Mr. Katzel made a motion to open the public hearing, and Mr. Howell seconded the motion. The motion was approved (5/0).
- There were no comments or concerns from the public.
- Mr. Howell made a motion to close the public hearing, and Mr. Smith seconded the motion.

DISCUSSION AND POSSIBLE ACTION ON RESOLUTION 2016-4 Approving the Boundary Impact Statement for the Acacia Canyon Annexation and Authorizing the Circulation of Petitions for the Acacia Canyon Annexation – Chair Shilling then asked for a motion to

approve the Impact Statement for the Acacia Canyon Annexation. Mr. Smith stated the he would like to make a motion to approve Resolution 2016-4 approving the boundary impact statement for the Acacia Canyon Annexation and authorize the circulation of petitions for this annexation. Mr. Howell seconded the motion. There was no discussion, and the motion was approved (5/0).

OLD BUSINESS: None.

NEW BUSINESS:

DISCUSSION AND POSSIBLE ACTION ON RESOLUTION 2016-5 Highway Safety Grant – DC Kosiorowski stated that the Grant would be used to purchase extrication equipment to replace older equipment. Mr. Howell made a motion to approve, and was seconded by Mr. Katzel. There was no discussion and the motion was approved (5/0).

FUTURE AGENDA ITEMS: None.

ANNOUNCEMENTS:

Retirement Event: February 26, 2016, at 3:00 P.M., at Station 151, 250 N. La Canada Dr., Green Valley.

First Annual Firefighter Ball: March 5, 2016, at 5:00 P.M., at the Madera Clubhouse, 2055 E. Quail Crossing Blvd, Green Valley.

Special Board Meeting: March 9, 2016, at 11:00 A.M., at the Green Valley Fire District Headquarters/Training Center.

Board Budget Workshop: March 21, 2016, at 8:30 A.M. at the Green Valley Fire District Headquarters/Training Center.

Regular Board Meeting: March 30, 2016, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center.

ADJOURN REGULAR BOARD MEETING: There being no further business, Mrs. Shilling adjourned the meeting as of 0930 hours.

Respectfully Submitted by:



Bruce Howell, Board Clerk

Green Valley Fire District