

Green Valley Fire District

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Chuck Wunder, Fire Chief



GREEN VALLEY FIRE DISTRICT BOARD OF DIRECTORS MEETING Las Campanas Social Center Acacia Room 565 W. Belltower Drive, Green Valley February 3, 2016

SPECIAL BOARD MEETING MINUTES

CALL TO ORDER/ ROLL CALL: Chair Mikel Shilling called the Special Board Meeting to order at 0835 hours. Members of the Board present included: Chair Mrs. Mikel Shilling, Mr. Bill Katzel, Mr. Harry Smith and Mr. Tom Allen. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Smith led members of the staff and the Board in the Pledge of Allegiance.

CALL TO THE PUBLIC - None.

NEW BUSINESS -

- I. DISCUSSION AND POSSIBLE ACTION ON ACACIA CANYON ANNEXATION -**
Chief Wunder showed the Board on a map where the proposed Annexation would be occurring and explained to the Board that this would be a small area. This would make a contiguous boundary with the Canoa Ranch 18th Hole Annexation. Mr. Allen stated, "In accordance with ARS 48-262 Section 2, I make a motion that we set a public hearing date of February 24, 2016 at 9am in the morning for public comment on the boundary impact statement related to the Acacia Canyon Place Annexation." This hearing will take place at Green Valley Fire District Headquarters located at 1285 W. Camino Encanto Green Valley Arizona. The motion was seconded by Mr. Smith. There was a small discussion, and the motion was approved (4/0).
- II. DISCUSSION AND POSSIBLE ACTION ON AMENDMENT TO MASTER INSTALLMENT PURCHASE AGREEMENT, CERTIFICATE OF AUTHORITY, AND RESOLUTION 2016-3 Authorizing The Purchase of Certain Equipment -** Chief Wunder explained that the Board has already authorized the purchase of new equipment, but additional documentation was needed for legal reasons. Mr. Katzel made a motion to approve the master installment purchase agreement, the certificate of authority, and Resolution 2016-3 authorizing the purchase of certain equipment, and was seconded by Mr. Allen. There was a small discussion, and the motion was approved (4/0).

III. DISCUSSION AND POSSIBLE ACTION ON VALLEY EMERGENCY COMMUNICATIONS CENTER (VECC) AMENDED INTERGOVERNMENTAL AGREEMENT – Chair Shilling stated that this was the annual amendment of the IGA Agreement. Mr. Allen made a motion to approve the amended VECC IGA and was seconded by Mr. Smith. There was a small discussion, and the motion was approved (4/0).

The Board took a recess at 8:50.

Board Chair, Mr. Bruce Howell joined the meeting at 8:55.

The meeting reconvened at 8:57.

IV. DISCUSSION OF PERSONNEL POLICY ER 111 – There was a discussion regarding the purpose of demotions, and advice was given on how to handle this issue in the future. Then, there was a discussion from Mr. Allen regarding how we manage removing information from employee files, in regards to file reviews for future promotions. It was suggested that files be reviewed every three to five-years. If the Chief feels that something needs to be removed from an employee file, it should be considered under a Standard Operations Guideline, rather than make a modification to the policy. No was action taken.


V. DISCUSSION AND DISTRICT PLANNING – Chief Wunder gave a PowerPoint presentation that covered current goals of the District. Chief Wunder started by updating the Board on the CON and then entertained questions from the Board regarding the CON. Then, Chief Wunder stated that the 2017 Budget season would soon begin, and then covered rough estimations of major budget items, which included the possibility of adding ambulance and staff to the Budget. Chief then stated that the budget meetings would start in March.

The Board took a recess at 10:07 and reconvened at 10:17.

Chief Wunder then gave a presentation of the FBUMS program, which covered the history of starting the program, lessons learned over the past year, and current challenges. Chief and DC Sayre then asked for feedback from the Board. There was a lengthy discussion on the longevity of the program and if it would be fiscally responsible to continue.

ADJOURN SPECIAL BOARD MEETING: Mrs. Shilling adjourned as of 11:30 hours.

Respectfully Submitted by:



Bruce Howell, Board Clerk
Green Valley Fire District