

Green Valley Fire District

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Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W Camino Encanto, Green Valley, AZ January 27, 2016

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ ROLL CALL: Chair Mikel Shilling called the Regular Board Meeting to order at 0900 hours. Members of the Board present included: Chair Mrs. Mikel Shilling, Board Clerk Mr. Bruce Howell, Mr. Tom Allen, Mr. Harry Smith, and Mr. Bill Katzel. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Allen led members of the public, the staff, and the Board in the Pledge of Allegiance.

CALL TO THE PUBLIC: Chair Shilling stated that Mary Kacmarcik would like to address the Board about Telecare.

CLERK'S REPORT: Clerk, Bruce Howell

- A. Approval of Minutes** – Mr. Howell presented the minutes for the Regular Meeting of December 16, 2015. He then asked for any omissions, corrections, or additions. Mr. Katzel made a motion to approve the Regular Meeting Minutes, and the motion was seconded by Mr. Allen. There was no discussion, and the Minutes were approved (5-0).
- B. Local Pension Board Update** – Mr. Howell stated that the January Pension Board meeting was tabled until February.

CHIEF'S REPORT: Fire Chief Chuck Wunder

- 1. Employee/Community Recognition** – No update.
- 2. Legislative Issues** – Chief Wunder stated that the Legislature is currently in session, and PSPRS continues to be the hot topic.
- 3. GVFFA Meet & Confer Update** – Chief Wunder stated that the primary focus of the E-Board will continue to be the review of policies and procedures.
- 4. Administrative Update** – Chief Wunder stated he and Michelle, HR Generalist, are reviewing insurance for renewals. Chief then mentioned that the interviews for the Account Clerk position would be starting tomorrow.

5. **Chiefs Committee** – Nothing new to report.
6. **Valley Emergency Communication Center (VECC) Update** – Chief Wunder stated that the quarterly meeting will be held this upcoming Friday, and current topics that will be discussed include the Amended IGA between Drexel Heights and GVFD.
7. **Management Update** – Chief Wunder stated that he has started a draft budget for the upcoming budget year. He then mentioned that Chief Kosiorowski and himself attended a tabletop Exercise titled “A Bad Day in Pima County” at Christ Community Church Wednesday morning. The goal of the exercise was to help senior leadership from Pima County jurisdictions prepare their communities and organizations to address potential high-risk, low-frequency incidents.
8. **Financial Update** – Chief Wunder presented the December Financials – Revenue was \$527,051 (\$45,893 under budget), and Non-Tax Revenue was \$83,723 (\$28,272 over budget). The District Expenses were \$988,589, (\$53,308 under budget). The report is on file.

A motion was made by Mr. Howell to accept the Financials as presented and seconded by Mr. Katzel. There was no discussion, and the Financial Report was approved (5-0).

OPERATIONS REPORT: Division Chief Joey Kosiorowski.

1. **Fractiles/Response Data** – DC Kosiorowski noted that District responses stand at 94% within 8 minutes or less, with a total of 299 non-emergency medical and 144 emergencies, for a total of 443 medical, on a total call volume of 775 calls. Engine 153 had the most calls of 202 (report on file).
2. **Training and Communications** – DC Kosiorowski gave a PowerPoint presentation, which touched upon the following: (i) Electrical Issue at Walmart (ii) Golf Cart Fire, (iii) Vehicle into Library, (iv) Bathroom Fire, (v) Van vs Semi, (vi) MVA Rollover, (vii) Fire Corps Pancake Breakfast, (ix) Haircut Event, (x) Forcible Entry Training, (xi) Beat Back Bufflegrass Event, and (xii) Elks Club Firefighter of the Year.
3. **“I am GVFD”** – DC Kosiorowski introduced Captain Joey Ruiz, this month’s “I Am GVFD”, who then provided the Board with an overview of his history with the Green Valley Fire District.

COMMUNITY SERVICES REPORT: Division Chief Katie Sayre.

1. **Fire Prevention** – Fire Inspector Dennis Stiegleiter.
 - a. **Potentials Report** – The report is on file (see attached).
 - b. **Prevention Activities Report** – (see attached).
2. **Community Report** - DC Sayre went over a brief review of Fire Corps activities and the Smoke Alarm Battery Replacement Program (report is on file).

OLD BUSINESS:

1. The Board Members commented individually on the AFDA conference and the trip to Laughlin, AZ.

- 2. Discussion and Possible Action on Employee Relations Policies 100- 131**
– Chief Wunder stated that he would like a motion to approve Policies ER 101-131, minus ER 111. These policies have been reviewed by the Board and staff for any updates. Mr. Katzel made a motion to approve ER 101-131 minus ER 111 and was seconded by Mr. Allen. There was a small discussion and the motion was approved (5/0)

NEW BUSINESS:

- 1. Discussion and Possible Action on Resolution 2016-1 – MOU for 2015 AGF Grant** – Chief Wunder requested that the Board approve GVFD entering into an agreement with Corona De Tucson and Rincon Valley, per AFG Grant requirement, to purchase essential equipment for fire service. Mr. Howell made a motion to enter into an agreement and purchase equipment and was seconded by Mr. Smith. There was a small discussion and the motion was approved (5/0)
- 2. Discussion and Possible Action on Resolution 2016-2 – Canoa Ranch 18th Hole Annexation** – Chief Wunder explained to the Board that insurance companies were starting to classify all out of district properties as a fire protection rating of 10. This would drastically raise insurance for some homeowners, if not annexed into the Fire District. Mr. Howell made a motion to accept Canoa Ranch 18th Hole in the Green Valley Fire District and was seconded by Mr. Smith. There was a small discussion and the motion was approved (5/0).
- 3. Discussion and Possible Action on Acacia Canyon Place Annexation – Chief Wunder.** – Chief Wunder asked that this item be tabled until more information was collected.

FUTURE AGENDA ITEMS: None.

ANNOUNCEMENTS:

Badge Pinning Ceremony: January 29, 2016, at 6:00 P.M. at the Las Campanas Social Center, 565 W. Belltower Road, Green Valley.

Retiree Breakfast: February 19, 2016, at 8:30 A.M. at Station 151, 250 N. La Canada Dr., Green Valley.

Next Regular Board Meeting: February 24, 2016, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center.

ADJOURN REGULAR BOARD MEETING: There being no further business, Mrs. Shilling adjourned the meeting as of 1017 hours.

Respectfully Submitted by:



Bruce Howell, Board Clerk

Green Valley Fire District