

Green Valley Fire District

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Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W Camino Encanto, Green Valley, AZ December 16, 2015

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ ROLL CALL: Chair Mikel Shilling called the Regular Board Meeting to order at 0900 hours. Members of the Board present included: Chair Mrs. Mikel Shilling, Board Clerk Mr. Bruce Howell, Mr. Tom Allen, Mr. Harry Smith, and Mr. Bill Katzel. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Allen led members of the public, the staff, and the Board in the Pledge of Allegiance.

CALL TO THE PUBLIC: None.

CLERK'S REPORT: Clerk, Bruce Howell

- A. Approval of Minutes** – Mr. Howell presented the minutes for the Regular Meeting of November 18, 2015 and Special Meeting of December 8, 2015. He then asked for any omissions, corrections, or additions. Mr. Katzel made a motion to approve with a correction to the Regular Meeting Minutes, and the motion was seconded by Mr. Smith. There was no discussion, and both were approved (5-0) with a correction to the Regular Minutes.
- B. Local Pension Board Update** – Mr. Howell stated there is a Pension Board meeting scheduled this month, and they will be reviewing one possible retirement.

CHIEF'S REPORT: Fire Chief Chuck Wunder

- 1. Employee/Community Recognition** – Chief Wunder asked that Chair Shilling join him in providing gifts to the Board members, and awards to Shar Reems and Mike Fox.
- 2. Legislative Issues** – Nothing new to report.
- 3. GVFFA Meet & Confer Update** – Chief Wunder stated that the primary focus of the E-Board will continue to be the review of policies and procedures. He then mentioned that the Association will be having an election this month.

4. **Administrative Update** – Chief Wunder stated that the Account Clerk position would be posted today. He also mentioned that the Admin Office will be closed the week after Christmas.
5. **Chiefs Committee** – Nothing new to report.
6. **Valley Emergency Communication Center (VECC) Update** – Nothing new to report.
7. **Management Update** – Chief Wunder introduced Mike Fox, who then gave a presentation on PSPRS and some upcoming changes.
8. **Financial Update** – Chief Wunder presented the November Financials – Revenue was \$1,315,745 (\$227,123 under budget), and Non-Tax Revenue was \$45,228 (\$10,123 under budget). The District Expenses were \$648,796, (\$3,530 over budget). The report is on file.

A motion was made by Mr. Katzel to accept the Financials as presented and seconded by Mr. Howell. There was no discussion, and the Financial Report was approved (5-0).

OPERATIONS REPORT: Division Chief Joey Kosiorowski.

1. **Fractiles/Response Data** – DC Kosiorowski noted that District responses stand at 94% within 8 minutes or less, with a total of 294 non-emergency medical and 160 emergencies, for a total of 454 medical, on a total call volume of 896 calls. Engine 153 had the most calls of 202 (report on file).
2. **Training and Communications** – DC Kosiorowski gave a PowerPoint presentation, which touched upon the following: (i) Three Vehicle Collision, (ii) Vehicle Fire, (iii) Small Book Fire, (iv) Regional Rescue Drill, (v) Station 153 Clean-up, (vi) Community Service, (vii) Annual Award Night, and (ix) Sahuarita Parade of Lights.
3. **“I am GVFD”** – DC Kosiorowski introduced Captain Phil Comaduran, this month’s “I Am GVFD”, who then provided the Board with an overview of his history with the Green Valley Fire District.

COMMUNITY SERVICES REPORT: Division Chief Katie Sayre.

1. **Fire Prevention** – Fire Marshall Mark Stonestreet & Inspector Greg Hernandez.
 - a. **Potentials Report** – The report is on file (see attached).
 - b. **Prevention Activities Report** – (see attached).
2. **Community Report** - DC Sayre went over a brief review of Fire Corps activities and the Smoke Alarm Battery Replacement Program (report is on file).

OLD BUSINESS: None.

NEW BUSINESS:

Discussion on GVFD 40th Anniversary – Board Member, Bill Katzel gave a brief review of the Districts History.

COMMITTEE REPORTS: None.

FUTURE AGENDA ITEMS: None.

ANNOUNCEMENTS:

AFDA Winter Conference: Laughlin, NV. 14th-16th of January, 2016

Next Regular Board Meeting: January 27, 2016, at 9:00 A.M., at the Green Valley Fire District Headquarters/Training Center.

ADJOURN REGULAR BOARD MEETING: There being no further business, Mrs. Shilling adjourned the meeting as of 1015 hours.

Respectfully Submitted by:

A handwritten signature in cursive script that reads "Bruce Howell". The signature is written in black ink and is positioned above the printed name.

Bruce Howell, Board Clerk

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