

Green Valley Fire District

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Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W Camino Encanto, Green Valley, AZ September 30, 2015

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ ROLL CALL: Chair Mikel Shilling called the Regular Board Meeting to order at 0900 hours. Members of the Board present included: Chair Mrs. Mikel Shilling, Board Clerk Mr. Bruce Howell, Mr. Harry Smith and Mr. Bill Katzel. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Katzel led members of the public, the staff, and the Board in the Pledge of Allegiance.

CALL TO THE PUBLIC: None.

CLERK'S REPORT: Clerk, Bruce Howell

A. Approval of Minutes – Mr. Howell presented the minutes for the Regular Meeting of August 26, 2015. He then asked for any omissions, corrections, or additions. Mr. Katzel made a motion to approve the Regular Meeting Minutes and was seconded by Mr. Smith. There was no discussion, and the minutes were approved (4-0).

B. Local Pension Board Update – None.

CHIEF'S REPORT: Fire Chief Chuck Wunder

- 1. Employee/Community Recognition** – Chief Wunder expressed his gratitude for a very successful Chili Cook-off, which raised over \$3500 for the Adopt-A-Family program. He also recognized FF Amy Helland for her coordination of the event. He then mentioned there was a Facebook post, on the Residents of Rancho page, that commended a few of our firefighters for outstanding customer service.
- 2. Legislative Issues** – Chief Wunder stated that AFDA is working on its legislative agenda, and the major topics are on cap-related issues and pension reform.
- 3. GVFFA Meet & Confer Update** – Chief Wunder stated that we will be completing a review of all of our policies during the remainder of the fiscal year. The E-Board,

Brenda, and Michelle will be reviewing all of the policies and making recommendations for changes or additions.

4. **Administrative Update** – Chief Wunder stated that there will be some job responsibilities changed around in Admin. Kay will be filling a role that will be more supportive to DC Kosiorowski, and Erica will be moving to the front desk to familiarize herself with more of the District’s customer service needs.
5. **Chiefs Committee** – Chief Wunder stated that the Committee had its first meeting last month, and there was a lot of participation, for which he was pleased. The next meeting will be October 14, 2015.
6. **Valley Emergency Communication Center (VECC) Update** – Chief Wunder stated that with the help of Chief Chappel, the VECC board will start to review the current IGA for any updates.
7. **Management Update** – Chief Wunder stated that he attended a Pima Fire Chief’s meeting in Tucson, and it was mentioned that there will be a lot of hiring occurring in in Pima County over the next six months. Chief then mentioned that he would be attending a meeting this evening regarding an annexation attempt in Elephant Head.
8. **Financial Update** – Mr. Gabe Buldra presented the August Financials – Revenue was \$29,966 (\$66,472 under budget), and Non-Tax Revenue was \$93,733 (\$40,382 over budget). The District Expenses were \$633,429, (\$231,059 under budget). The report is on file.

A motion was made by Mr. Howell to accept the Financials as presented and seconded by Mr. Smith. There was no discussion, and the Financial Report was approved (4-0).

OPERATIONS REPORT: Division Chief Joey Kosiorowski.

1. **Fractiles/Response Data** – DC Kosiorowski noted that District responses stand at 95% within 8 minutes or less, with a total of 276 non-emergency medical and 145 emergencies, for a total of 418 medical, on a total call volume of 903 calls. Engine 151 had the most calls of 186 (report on file).
2. **Training and Communications** – DC Kosiorowski gave a PowerPoint presentation, which touched upon the following: (i) A Few Vehicle Collisions, (ii) A Vehicle vs. Tree, (iii) Local Fire Departments TRT Training with EMILY, (iv) Our Firefighters Attending AZ State Fire School, (v) Teaching Kids Fire Safety, (vi) Climb 4 the Fallen 2015, and (vii) The Association Chili Cook-off
3. **“I am GVFD”** – DC Kosiorowski introduced Firefighter Thomas Beckel, this month’s “I Am GVFD,” who then provided the Board with an overview of his history with the Green Valley Fire District.

COMMUNITY SERVICES REPORT: Division Chief Katie Sayre.

1. **Fire Prevention** – Fire Inspector Greg Hernandez.
 - a. **Potentials Report** – The report is on file (see attached).
 - b. **Prevention Activities Report** – (see attached).

c. **New Construction** – (see attached).

2. **Community Report** - DC Sayre gave a PowerPoint presentation, which touched upon the following: (i) Fire Corps New Mission Statement, (ii) CERT, (iii) Volunteer Coordinator, (iv) Lockbox Trends, (v) SABP Trends, (vi) FBUMS Update, and (vii) Prevention Hiring Schedule (see attached).

OLD BUSINESS: None.

NEW BUSINESS: None.

COMMITTEE REPORTS: None.

FUTURE AGENDA ITEMS: None.

ANNOUNCEMENTS:

GVFD Pancake Breakfast: October 9th, 2015, at 7:00 A.M. at Station 151, 250 N. La Canada Dr., Green Valley.

Next Regular Board Meeting: October 28th, 2015, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center.

ADJOURN REGULAR BOARD MEETING: There being no further business, Mrs. Shilling adjourned the meeting as of 0953 hours.

Respectfully Submitted by:

A handwritten signature in cursive script, appearing to read "Bruce Howell", is written over a horizontal line.

Bruce Howell, Board Clerk

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