

Green Valley Fire District

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Chuck Wunder, Fire Chief



**Green Valley Fire District Board of Directors Meeting
Headquarters/Training Center
1285 W Camino Encanto, Green Valley, AZ
August 26, 2015**

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ ROLL CALL: Chair Mikel Shilling called the Regular Board Meeting to order at 0900 hours. Members of the Board present included: Chair Mrs. Mikel Shilling, Board Clerk Mr. Bruce Howell, Mr. Tom Allen, Mr. Harry Smith and Mr. Bill Katzel. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Howell led members of the public, the staff, and the Board in the Pledge of Allegiance.

CALL TO THE PUBLIC: None.

CLERK'S REPORT: Clerk, Bruce Howell

A. Approval of Minutes – Mr. Howell presented the minutes for the Special Meeting, June 22, 2015, the Regular Meeting, July 29, 2015, and the Executive Meeting, August 10, 2015. He then asked if there were any omissions, corrections or additions. Mr. Katzel made a motion to approve the Minutes with a stipulation that a correction noted by Mrs. Shilling would be resolved, and was seconded by Mr. Allen. There was no discussion, and the Minutes were approved (5-0). (There was no correction).

B. Local Pension Board Update – None.

CHIEF'S REPORT: Division Chief, Joey Kosiorowski

- 1. Employee/Community Recognition** – Chair Shilling noted that in the GV Newspaper there was a nice letter-to-the-editor about FF Schroeder, Capt. Crowder, and Capt. Zinn.
- 2. Legislative Issues** – DC Kosiorowski stated that AFDA is working on its legislative agenda for the upcoming session, and is working with the membership for some consensus on the agenda.

3. **GVFFA Meet & Confer Update** – DC Kosiorowski stated that there was not a meeting this month, as E-Board members were deployed or unable to make it to the meeting.
4. **Administrative Update** – Nothing new to report.
5. **Valley Emergency Communication Center (VECC) Update** – Nothing new to report.
6. **Management Update** – DC Kosiorowski stated that the executive management team is currently working on finalizing job descriptions and preparing postings for the fire inspector positions. He mentioned that they hope to post in September and complete a hiring process by the end of October. He then stated that the Chief's Committee is scheduled to have its first meeting on September 18th. Mr. Allen and Mr. Smith will be representing the Board on this committee.
7. **Financial Update** – Mr. Gabe Buldra presented the July Financials – Revenue was \$90,395 (\$60,243 over budget), and Non-Tax Revenue was \$51,144 (\$15,208 under budget). The District Expenses were \$586,376, (\$153,889 under budget). The report is on file.

A motion was made by Mr. Howell to accept the Financials as presented and seconded by Mr. Allen. There was no discussion, and the Financial Report was approved (5-0).

OPERATIONS REPORT: Division Chief Joey Kosiorowski.

1. **Fractiles/Response Data** – DC Kosiorowski noted that District responses stand at 89% within 8 minutes or less, with a total of 274 non-emergency medical and 121 emergencies, for a total of 395 medical, on a total call volume of 832 calls. Engine 151 and 153 tied with the most calls, with 173 each (report on file).
2. **Training and Communications** – DC Kosiorowski gave a PowerPoint presentation, which touched upon the following: (i) A Single Vehicle Rollover, (ii) A Single Vehicle over Curb, (iii) A Mutual Aid ATV Fire, (iv) A Vehicle vs. Fire Hydrant, (v) Engineer Carrafa Assisting with a Northern California Wild Fire, (vi) Our Crew in Oregon, (vii) Training, (viii) A Youth Football Spray Down, and (ix) Engineer Academy 2015-16.
3. **"I am GVFD"** – DC Kosiorowski introduced Firefighter Cody Naber, this month's "I Am GVFD", who then provided the Board with an overview of his history with the Green Valley Fire District.

COMMUNITY SERVICES REPORT: Division Chief Katie Sayre.

1. **Fire Prevention** – Deputy Fire Marshall Mark Stonestreet.
 - a. **Potentials Report** – The report is on file (see attached).
 - b. **Prevention Activities Report** – (see attached).
 - c. **New Construction** – (see attached).
2. **Community Report** - DC Sayre gave a PowerPoint presentation, which touched upon the following: (i) Fire Corps Growth, (ii) Lockbox Trends, (iii) Combined SARP-SABP Report, (iv) Yearly Cumulative Battery Usage, and (v) Revenue (see attached).

OLD BUSINESS: None.

NEW BUSINESS: None.

COMMITTEE REPORTS: None.

FUTURE AGENDA ITEMS: None.

ANNOUNCEMENTS:

September 11th Ceremony – September 11th, 2015 at 6:30 A.M. at Station 151, 250 N. La Canada Dr., Green Valley.

Quail Creek 7th Annual Chili Cook-off – September 25th, 2015, at 5:00 P.M., at the Madera Clubhouse Crystal Ballroom, 2055 E Quail Crossing Blvd, Green Valley.

Next Regular Board Meeting: September 30th, 2015 at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center.

ADJOURN REGULAR BOARD MEETING: There being no further business, Mrs. Shilling adjourned the meeting as of 0941 hours.

Respectfully Submitted by:

A handwritten signature in cursive script that reads "Bruce Howell". The signature is written in black ink and is positioned above the printed name of the signatory.

Bruce Howell, Board Clerk

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