

Green Valley Fire District

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Chuck Wunder, Fire Chief



**Green Valley Fire District Board of Directors Meeting
GVR East Social Center
7 S. Abrego Dr., Green Valley, Arizona
July 22, 2015**

SPECIAL BOARD MEETING MINUTES

CALL TO ORDER/ ROLL CALL: Chair Mikel Shilling called the Special Board Meeting to order at 0835 hours. Members of the Board present included: Chair Mrs. Mikel Shilling, Board Clerk Mr. Bruce Howell, Mr. Bill Katzel, Mr. Harry Smith and Mr. Tom Allen. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Howell led members of the staff and the Board in the Pledge of Allegiance.

CHAIR PERSON COMMENTS – None.

CALL TO THE PUBLIC - None.

DISCUSSION AND DISTRICT PLANNING

A. Shared Services Concept –

Chief Wunder provided an outline of the meeting, and his intention to share information with the Board for the purpose of discussion, and that actions would not be taken at this meeting.

Chief Wunder asked Chief Caid to join him in giving the Board a background of the Tri-District meetings. He then gave a brief history of why the meetings started in 2012. Chief Caid, from Rio Rico Fire Department, then spoke on the benefits of past shared services arrangements and explained that expanding this relationship can help with future challenges by improving efficiencies and creating value for the public.

DC Kosiorowski then gave a presentation on the Proposal for the Shared Services, and topics touched upon the following: (i) A proposed Chain of Command, (ii) Strengths of the Battalion Chiefs, (iii) Training Advantages, and (iv) Operating Space. A PowerPoint presentation of Opportunities and Challenges closely followed. Next, Chief Caid gave the Board a brief description of the Rio Rico Fire Department and discussed how shared

services would be beneficial to both parties. Then, there was a substantial conversation with the Chiefs and the Board regarding specifics of the proposal.

Chair Mikel Shilling then called for a 10 minute break at 0925.

After the break, Association Pres. J. Ruiz presented the Board with a list of questions that was created by members of the Association. There was a substantial conversation with the Board, Association members, and Chiefs about the questions that were listed.

At this point, Chief Wunder asked the Board for its questions and comments regarding the proposal. Board members asked questions and offered their thoughts on the proposal.

Chief Wunder then advised that he would be looking for direction from the Board at the next regular board meeting regarding this idea and whether to move forward with the idea or not.

There was no action taken with regards to this discussion.

- B. Employee Compensation** – A very brief discussion occurred on the importance of evaluating employee compensation. Chief Wunder mentioned that he wanted participation from all parts of the organization and then presented several options he felt would achieve this level of participation. The Board discussed the merits of the various options, and then suggested that a Chief's Committee might be best suited to meet the desired goals. Chief Wunder advised that he would bring this to the Board for formal approval at the next Board meeting.
- C. Strategic Plan** – A discussion occurred on the importance of updating the District's Strategic Plan. However, Mr. Howell stated that our current Strategic Plan is still relevant. Mr. Allen proposed that the Strategic Planning Committee should be moved to six months from now, to which Mrs. Shilling agreed. Mr. Katzel expressed his desire to move forward with Strategic Planning and how he felt it was important for us to have a plan in place with so many changes occurring in the District. Based on the feedback provided, Chief Wunder stated that he would put this item on a planning meeting agenda later in the year.
- D. Finance** – Chief Wunder provided an update and highlights of the FY2015 fiscal year. In his presentation, he discussed management of expenses, improved fund balance, District enhancements, and improved net position. Following these highlights, Chief Wunder briefly discussed plans to continue improving the District's financial position.

E. Future Issues and Opportunities –

1. **District Growth-** Chief Wunder discussed the various opportunities and challenges facing the Green Valley Fire District right now in regards to District growth. Chief Wunder highlighted his concerns with the potential creation of a new fire district nearby, and the Board discussed these concerns with Chief Wunder. Chief Wunder also discussed future growth opportunities and what potential annexations might be up for consideration during the next fiscal year.
2. **Fleet-** Chief Wunder discussed the increasing fleet costs the District has experienced this past year and to what he attributes these expenses. Chief Wunder stated that he would be evaluating the District fleet and fleet- related expenses in depth this next year, with the hope of finding cost savings or recommendations for management of these expenses.
3. **Physical Space-** Chief Wunder briefly mentioned that the District is becoming strapped for space. This includes office space, storage space, and apparatus space. Chief did not have any specific recommendations. He simply wanted to make sure everyone was aware that this was a potential issue in the near future.
4. **District Website-** Chief Wunder provided an update to the Board on the current status of the District's website and that our previous host was no longer supporting our website. Chief advised the Board that he was evaluating other options and that there was a good chance we would be refreshing the website during the first half of the fiscal year.
5. **FBUMS-** Chief Sayre provided an update on the current status of the FBUMS program and the recent Medicare approval that was obtained. Chief Sayre and Chief Mojo also presented a partnership concept that would involve working with another agency and perhaps supporting both an urgent care and primary care model together. The Board asked some follow up questions and congratulated Chief Sayre on the Medicare application approval.

F. Educational Foundation- Chief Wunder briefly introduced the new idea of starting an educational foundation for our employees and their families and why he thought it was a good idea. Chief Wunder then asked FF Chris Scheller to provide some additional information about the concept to the Board. FF Scheller provided some details of the concept, including the intention to provide funding from an annual firefighter's ball. FF Scheller also discussed the name of this committee and sought the Board's opinion on using GVFD's name within the foundation. A brief discussion occurred and questions were answered. No action was taken.

G. Board Related- Chief Wunder asked the Board about its comfort level with the Chrome books and if they felt they were ready to try and move to electronic board books. Mr. Katzel expressed some reservations based on the size of the chrome book and his comfort with the current method, and proposed using a laptop computer. The remainder of the Board felt comfortable with moving forward with electronic board books. Chief Wunder advised that he would try it for the next several meetings and see how it works out.

ADJOURN SPECIAL BOARD MEETING: Mrs. Shilling adjourned as of 1215 hours.

Respectfully Submitted by:

A handwritten signature in cursive script, appearing to read "Bruce Howell", written over a horizontal line.

Bruce Howell, Board Clerk
Green Valley Fire District