

# Green Valley Fire District

1285 W. Camino Encanto • Green Valley, AZ 85622  
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## Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W Camino Encanto, Green Valley, AZ April 29, 2015

### REGULAR MEETING MINUTES

**CALL TO ORDER/ ROLL CALL:** Chair Mikel Shilling called the Regular Board Meeting to order at 0900 hours. Members of the Board present included: Chair Mrs. Mikel Shilling, Board Clerk Mr. Bruce Howell, Mr. Tom Allen, and Mr. Bill Katzel. Mrs. Sandy Galvin joined via phone conference. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

**PLEDGE OF ALLEGIANCE:** Mr. Allen led members of the public, the staff, and the Board in the Pledge of Allegiance.

**CALL TO THE PUBLIC:** None.

#### **CLERK'S REPORT: Mr. Bruce Howell**

- A. Approval of Minutes** – Mr. Howell presented the Minutes for the Regular Meeting of March 25, 2015, the Minutes for the Special Meeting of April 9, 2015, and the Minutes for the Special Meeting of April 22, 2015. He then asked for any omissions, corrections, or additions. Mr. Allen made a motion to approve the minutes with no corrections and was seconded by Mr. Katzel. There was no discussion, and the Minutes were approved (5-0).
- B. Local Pension Board Update** – Mr. Howell stated that there was no update at this time.

#### **CHIEF'S REPORT: Fire Chief Chuck Wunder**

- 1. Employee/Community Recognition** - Chief Wunder presented a letter of appreciation to the Board from Ray Sayre, who expressed his gratitude for use of the Training Center.
- 2. Legislative Issues** – Chief Wunder stated that things have slowed down in the Legislature, as it is now out of session. There were no significant or negative bills for the fire service.
- 3. Annexation Issues** - None.

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4. **GVFFA Meet & Confer Update** – Chief Wunder stated that things are going well, and the primary topics up for discussion are promotional standards with the Passport Program and the Budget.
5. **Administrative Update** - Chief Wunder stated that Michelle finalized the insurance updates, and they will take effect on May 1<sup>st</sup>.
6. **Valley Emergency Communication Center (VECC) Update** – Chief Wunder stated that there is nothing new to report, and there is a Board Meeting scheduled on May 1<sup>st</sup>.
7. **Management Update** – Chief Wunder expressed appreciation for Chief Kosiorowski and the staff for all of their hard work that led to the Fire District increasing the ISO fire protection rating to a 3/10 classification.
8. **Financial Update** – Mr. Gabe Buldra presented the March Financials – Revenue was \$562,790, (\$58,964 over budget), and Non-Tax Revenue was \$47,025, (\$11,550 under budget). The District Expenses were \$587,138, (\$30,707 under budget). The report is on file.

A motion was made by Mr. Howell to accept the Financials as presented and seconded by Mr. Katzel. There was no discussion, and the Financial Report was approved (5-0).

**OPERATIONS REPORT: Division Chief Joey Kosiorowski.**

1. **Fractiles/Response Data** – DC Kosiorowski noted that District responses stand at 91% within 8 minutes or less, with a total of 328 non-emergency medical and 263 emergencies, for a total of 591 medical, on a total call volume of 1,004 calls. Engine 151 had the most calls with 253 (report on file).
2. **Training and Communications** – DC Kosiorowski gave a PowerPoint presentation, which touched upon the following: (i) A Car vs. Bicyclist, (ii) A Vehicle Accident, (iii) An Injured Hiker, (iv) Firefighter Drills, and (v) A School Tour.
3. **“I am GVFD”** – DC Kosiorowski introduced Firefighter Austin Roush, this month’s “I Am GVFD.” Firefighter Roush then provided the Board with an overview of his history with the Green Valley Fire District.

**COMMUNITY SERVICES REPORT: Division Chief Katie Sayre.**

1. **Fire Prevention** – Inspector Mark Stonestreet
  - a. **Potentials Report** – The report is on file (see attached).
  - b. **Prevention Activities Report** – (see attached).
  - c. **New Construction** – (see attached).
2. **Community Report** - DC Sayre then gave a brief summarization of the current activities of the Community Service Division that touched upon the following: (i) fire alarms and bed shakers, (ii) new fire protection agreements, (iii) smoke alarm blitz, (iv) Fire Corps Battery Replacement Program, (v) CERT graduation, (vi) BLS training classes, and (vii) the Nurse Practitioner (see attached).

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**OLD BUSINESS:** None

**NEW BUSINESS:**

- A. New or Revised Financial Policies** – Chief Wunder presented a request to approve or update financial policies. Presented were Financial Policies FIN 1335, FIN 1341, FIN 1342, and FIN 1343. Mr. Katzel made a motion to approve policies presented, with one correction to FIN 1335 and one correction to 1342, and Mr. Allen seconded to approve. With the presented corrections, the motion was approved (5/0).

**COMMITTEE REPORTS** - None

**FUTURE AGENDA ITEMS** - None

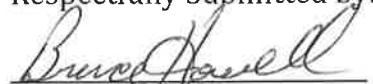
**ANNOUNCEMENTS:**

**Board Budget Meetings:** May 13<sup>th</sup>, at 0900 A.M., at the Green Valley Fire District Headquarters/Training Center.

**Next Regular Board Meeting:** May 27<sup>th</sup>, at 0900 A.M., at the Green Valley Fire District Headquarters/Training Center.

**ADJOURN REGULAR BOARD MEETING:** There being no further business, Mrs. Shilling adjourned the meeting as of 0945 hours.

Respectfully Submitted by:



Bruce Howell, Board Clerk  
Green Valley Fire District