

Green Valley Fire District



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**Green Valley Fire District Board of Directors Meeting
Headquarters/Training Center
1285 W Camino Encanto, Green Valley, AZ
March 25, 2015**

REGULAR MEETING MINUTES

CALL TO ORDER/ ROLL CALL: Chair Mikel Shilling called the Regular Board Meeting to order at 0900 hours. Members of the Board present included: Chair Mrs. Mikel Shilling, Board Clerk Mr. Bruce Howell, Mr. Tom Allen, and Mr. Bill Katzel. Mrs. Sandy Galvin joined via phone conference. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Katzel led members of the public, the staff, and the Board in the Pledge of Allegiance.

CALL TO THE PUBLIC: None.

CLERK'S REPORT:

- A. Approval of Minutes** – Mr. Howell presented the minutes for the Regular Meeting of February 25, 2015 and the minutes for the Special Meeting of March 5, 2015. He then asked for any omissions, corrections, or additions. Mr. Katzel made a motion to approve the minutes with one correction to the Special Minutes, and was seconded by Mr. Allen. There was no discussion, and the Minutes were approved (5-0) with one correction.
- B. Local Pension Board Update** – Mr. Howell stated that there was no update at this time.

CHIEF'S REPORT: Fire Chief Chuck Wunder

- 1. Employee/Community Recognition** - Chief Wunder introduced DC Sayre, who then, with the help of Acting Captain Chris Scheller, gave a presentation about the 2015 Smoke Alarm Blitz. AC Scheller recognized FC members and local volunteers who helped install over 600 smoke alarms. He then presented Jane Furtwangler and Chuck Hill with recognition certificates for the help they provided. DC Sayre then presented AC Scheller with a certificate for leading the successful committee.
- 2. Legislative Issues** – Chief Wunder stated that the State budget has been passed at the Legislature, and that he anticipates this legislative session wrapping up soon. Chief Wunder pointed out that a critical bill affecting annexations did not pass, which was good news for Fire Districts. Chief Wunder mentioned that most bills affecting Fire Districts did not gain enough support to move through this session.
- 3. Annexation Issues** - None.
- 4. GVFFA Meet & Confer Update** – Chief Wunder introduced Captain Joey Ruiz, the President of the Association, who then gave a brief summary of some of the activities in which the GVFFA is currently involved.

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5. **Administrative Update** - Chief Wunder stated that Michelle is preparing for the Benefits Fair that will give individuals an opportunity to review annual insurance renewals and will provide benefit options. The fair is scheduled for April 1st and 2nd, and this is available for staff, family members and retirees.
6. **Valley Emergency Communication Center (VECC) Update** - Chief Wunder stated that the call volume for GVFD is increasing and is significantly larger than Drexel Heights, which may affect the dispatch costs in the future.
7. **Management Update** - Chief Wunder stated that Board Budget Meetings are scheduled in the upcoming weeks, and we will also be having Budget Meetings for the staff on April 8th, April 16th, and May 6th.
8. **Financial Update** - Mr. Gabe Buldra presented the February Financials - Revenue was \$358,023, (\$126,625 under budget), and Non-Tax Revenue was \$65,562, (\$6,387 over budget). The District Expenses were \$565,787, (\$41,643 under budget). The report is on file.

A motion was made by Mr. Howell to accept the Financials as presented and seconded by Mr. Katznel. After a brief discussion, the Financial Report was approved (5-0).

OPERATIONS REPORT: Division Chief Joey Kosiorowski.

1. **Fractiles/Response Data** - DC Kosiorowski noted that District responses stand at 91% within 8 minutes or less, with a total of 259 non-emergency medical and 207 emergencies, for a total of 466 medical, on a total call volume of 713 calls. Engine 151 had the most calls with 172 (report on file).
2. **Training and Communications** - DC Kosiorowski gave a PowerPoint presentation which touched upon the following: (i) A few motor vehicle accidents, and (ii) A Golf Course mower fire. DC Kosiorowski then updated the Board Members about the Passport Classes, which end in April.
3. **"I am GVFD"** - DC Kosiorowski introduced Firefighter Anthony Taylor, this month's "I Am GVFD." Firefighter Taylor then provided the Board with an overview of his history with the Green Valley Fire District.

COMMUNITY SERVICES REPORT: Division Chief Katie Sayre.

1. **Fire Prevention** - Inspector Greg Hernandez
 - a. **Potentials Report** - The report is on file (see attached).
 - b. **Prevention Activities Report** - (see attached).
 - c. **New Construction** - (see attached).
2. **Public Education** - (included in DC Sayre's report).
3. **Fire Corps Update** - (included in DC Sayre's report).
4. **CERT Update** - (included in DC Sayre's report).
5. **BLS Training** - (included in DC Sayre's report).

OLD BUSINESS: Mrs. Shilling stated that there will be a representative from the Association present at all Board Meetings from now on.

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NEW BUSINESS:

- A. **Resolution 2015-04: a Capital Finance Package for Purchase of Capital Assets** - Chief Wunder asked for this to be tabled until the next Board Meeting. There were no objections.
- B. **New or Revised Financial Policies** – Chief Wunder presented a request to approve or update financial policies. Presented were Financial Policies FIN 1331, FIN 1332, FIN 1333, and FIN 1334. Mr. Howell made a motion to approve policies presented, with a correction to FIN 1332, and Mr. Allen seconded to approve. With a correction to FIN 1332, the motion was approved (5/0).
- C. **Medical Services Provider Agreement for Nurse Practitioners** - Mr. Howell made a motion, and Mr. Allen seconded to approve. With no discussion, the motion approved (5/0).
- D. **Certificate of Necessity Application** - Chief Wunder gave the Board Members an update on the CON application and what the next steps are in the application process.

COMMITTEE REPORTS: None

FUTURE AGENDA ITEMS: None

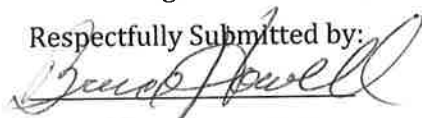
ANNOUNCEMENTS:

Board Budget Meetings: April 9th, April 22nd, and May 13th at 0900 A.M. at the Green Valley Fire District Headquarters/Training Center.

Next Regular Board Meeting: April 29th, at 0900 A.M., at the Green Valley Fire District Headquarters/Training Center.

ADJOURN REGULAR BOARD MEETING: There being no further business, Mrs. Shilling adjourned the meeting as of 0953 hours.

Respectfully Submitted by:



Bruce Howell, Board Clerk

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