

Green Valley Fire District

1285 W. Camino Encanto • Green Valley, AZ 85622
Phone (520) 625-9400 • Fax (520) 625-7122



**Green Valley Fire District Board of Directors Meeting
Headquarters/Training Center
1285 W Camino Encanto, Green Valley, AZ
February 25, 2015**

REGULAR MEETING MINUTES

CALL TO ORDER/ ROLL CALL: Chair Mikel Shilling called the Regular Board Meeting to order at 0900 hours. Members of the Board present included: Chair Mrs. Mikel Shilling, Board Clerk Mr. Bruce Howell, Mr. Tom Allen, and Mr. Bill Katzel. Mrs. Sandy Galvin was absent. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mrs. Shilling led members of the public, the staff, and the Board in the Pledge of Allegiance.

CALL TO THE PUBLIC: None.

CLERK'S REPORT:

- A. Approval of Minutes** – Mr. Howell presented the minutes for the Regular Meeting of January 28, 2015. He then asked for any omissions, corrections, or additions. Mr. Howell made a motion to approve the minutes with no correction, which was seconded by Mr. Allen. There was no discussion, and the Minutes were approved (4-0) as presented.
- B. Local Pension Board Update** – Mr. Howell stated that the Pension Board approved the PSPRS report and accepted one member into the drop program.

CHIEF'S REPORT: Fire Chief Chuck Wunder

- 1. Employee/Community Recognition:** Chief Wunder mentioned his appreciation for the participation in the Award Ceremony.
- 2. Legislative Issues** – Chief Wunder stated that there is one Bill that the District is watching that will have an impact on Fire Districts. This bill is HB 2141. There will be more information to come.
- 3. Annexation Issues. None.**
- 4. GVFFA Meet & Confer Update** – Chief Wunder mentioned that the monthly meeting went well and there is nothing new to report.
- 5. Valley Emergency Communication Center (VECC) Update** – Nothing new to report.
- 6. Administrative Update.** Chief Wunder stated that Michelle is currently updating the District insurance information. Insurance is a big piece of the budget, so Michelle is making sure that we are getting the best rate.

**Green Valley Fire District Board of Directors Meeting
Headquarters/Training Center
1285 W Camino Encanto, Green Valley, AZ
February 25, 2015**

- 7. Management Update** – Chief Wunder stated that there was a management retreat since the last Board Meeting. Topics discussed were about Succession Planning and Managing Fiscal Flexibilities. He will be providing more information in the future.
- 8. Financial Update** – Mr. Gabe Buldra presented the January Financials – Revenue was \$138,649, (\$56,392 under budget), and Non-Tax Revenue was \$45,263, (\$11,812 under budget). The District Expenses were \$825,741, (\$8,445 under budget). The report is on file.

A motion was made by Mr. Howell to accept the Financials as presented and seconded by Mr. Allen. With no discussion, the Financial Report was approved (4-0).

OPERATIONS REPORT: Fire Chief Chuck Wunder.

- 1. Fractiles/Response Data** – Chief Wunder noted that District responses stand at 93% within 8 minutes or less, with a total of 330 non-emergency medical and 171 emergencies, for a total of 501 medical, on a total call volume of 723 calls. Engine 151 had the most calls with 211 (report on file).
- 2. Training and Communications** – Chief Wunder gave a PowerPoint presentation which touched upon the following: (i) A few motor vehicle accidents (ii) A structure fire, and (iii) various community events.
- 3. “I am GVFD”** – Chief Wunder introduced Firefighter Tommy Hoetzlein, this month’s “I Am GVFD.” Firefighter Hoetzlein then provided the Board with an overview of his history with the Green Valley Fire District.

COMMUNITY SERVICES REPORT - DC Sayre’s report, as presented on file.

- 1. Fire Prevention** – Deputy Fire Marshal Mark Stonestreet
 - a. **Potentials Report** – report is on file (see attached).
 - b. **Prevention Activities Report** – (see attached).
 - c. **New Construction** – (see attached).
- 2. Public Education** – (included in DC Sayre’s report).
- 3. Fire Corps Update** – (included in DC Sayre’s report).
- 4. CERT Update** – (included in DC Sayre’s report).
- 5. BLS Training** – (included in DC Sayre’s report).

OLD BUSINESS – None

NEW BUSINESS:

- A. Presentation and Discussion by Southwest Ambulance/Rural Metro** - Chief Wunder introduced Rural Metro Fire Chief Jonathan McMahan. Chief McMahan gave a brief explanation about a Certificate of Necessity that would bring together Rural Metro and Green Valley Fire District, for the benefit of improving emergency medical services locally.
- B. Intergovernmental Agreement with Pima County in the Provision and Administration of Childhood Immunizations** – Mr. Allen made a motion to accept the IGA and was seconded by Mr. Katzel. There was no discussion, and the IGA was approved (4-0)..

**Green Valley Fire District Board of Directors Meeting
Headquarters/Training Center
1285 W Camino Encanto, Green Valley, AZ
February 25, 2015**

- C. Intergovernmental Agreement with Northwest Fire District, and other Participating Districts for the use of a mobile fire simulator - Mr. Katzel made a motion to accept the IGA and was seconded by Mr. Allen. There was no discussion, and the IGA was approved (4-0).
- D. Capital Purchase Financing Package - Mr. Katzel made a motion to accept the IGA and was seconded by Mr. Howell. After a short discussion, the IGA was approved (4-0).

COMMITTEE REPORTS: None

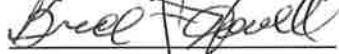
FUTURE AGENDA ITEMS: None

ANNOUNCEMENTS:

Next Regular Board Meeting: March 25th, at 9:00 A.M., at the Green Valley Fire District Headquarters/Training Center.

ADJOURN REGULAR BOARD MEETING: There being no further business, Mrs. Shilling adjourned the meeting as of 1010 hours.

Respectfully Submitted by:



Bruce Howell, Board Clerk

Green Valley Fire District