

# Green Valley Fire District



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**Green Valley Fire District Board of Directors Meeting  
Headquarters/Training Center  
1285 W Camino Encanto, Green Valley, AZ  
December 17, 2014**

## **REGULAR MEETING MINUTES**

**CALL TO ORDER/ ROLL CALL:** Chair Mikel Shilling called the Regular Board Meeting to order at 0900 hours. Members of the Board present included: Chair Ms. Mikel Shilling, Board Clerk Mr. Bruce Howell, Ms. Sandy Galvin, Mr. Tom Allen, and Mr. Bill Katzel was present via telephone. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

**PLEDGE OF ALLEGIANCE:** Mr. Howell led members of the public, the staff, and the Board in the Pledge of Allegiance.

**CALL TO THE PUBLIC:** None.

**ELECTION OF FIRE BOARD OFFICERS- Chair, Mikel Shilling**

### **A. Board Chairperson.**

Mr. Katzel moved to nominate Mr. Howell to Board Chairperson. There was no second. Ms. Galvin moved to nominate Ms. Shilling, which was seconded by Mr. Allen. With no discussion, the motion passed 5-0.

### **B. Board Clerk.**

Mr. Katzel moved to nominate Mr. Howell to Board Clerk. Mr. Allen seconded, and with no discussion, the motion passed 5-0.

## **CLERK'S REPORT:**

**A. Approval of Minutes** – Mr. Howell presented the minutes of the Regular Meeting of November 19, 2014 and asked for any omissions, corrections, or additions. Ms. Galvin noted that in the previous minutes there was a typographical error. Mr. Katzel made a motion to approve the minutes with the correction, which was seconded by Ms. Galvin. There was no discussion, and the Minutes were approved (5-0) as presented.

**B. Local Pension Board Update** – Mr. Howell stated there was nothing new to report.

## **CHIEF'S REPORT: Fire Chief Chuck Wunder**

- 1. Employee/Community Recognition:** Chief Wunder stated that the District adopted 33 families for the adopt-a-family program. Captain Hicks and Firefighter Helland headed the program and did a very good job preparing all of the activities, such as shopping for gifts, wrapping the gifts and the delivery of gifts.
- 2. Legislative Issues** – Chief Wunder stated there is nothing new to report.
- 3. Annexation Issues. None.**

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4. **GVFFA Meet & Confer Update** – Chief Wunder stated that the Passport program is going well, and that the Green Valley Firefighter Association donated money, as well as La Posada and Jim Click, to benefit the firefighters.
5. **Valley Emergency Communication Center (VECC) Update** – Chief Wunder stated that there was nothing new to report.
6. **Administrative Update.** Chief Wunder mentioned his appreciation for the administrative staff and the Board Members, particularly for their support of the District's priority goals this year.
7. **Management Update** – Chief Wunder stated that there is nothing new to report.
8. **Financial Update** – Mr. Gabe Buldra presented the November Financials – Revenue was \$1,210,914, (\$249,056 under budget), and Non-Tax Revenue was \$28,838, (\$24,437 under budget). The District Expenses were \$632,323, (\$28,084 over budget). Report on file.

A motion was made by Mr. Katzel to accept the Financials as presented and seconded by Mr. Howell. With no discussion, the Financial Report was approved (5-0).

**OPERATIONS REPORT: Division Chief Joe Kosiorowski.**

1. **Fractiles/Response Data** – DC Kosiorowski noted that District responses stand at 94% within 8 minutes or less, with a total of 245 non-emergency medical and 172 emergencies, for a total of 407 medical, on a total call volume of 769 calls. Engine 151 had the most calls with 183. (report on file)
2. **Training and Communications** – DC Kosiorowski gave a PowerPoint presentation which touched upon the following: (i) A few incidents, (ii) Residents from The Peaks brought “Thanksgiving” lunch to A-Shift, (iii) Sahuarita Winter Parade, (iv) Kids Christmas Party, (v) Adopt-a-family shopping day at Bealls Outlet, (vi) A helicopter presentation by Life Net, and (vii) Pete Does, donation of handmade match stick fire truck.
3. **“I am GVFD”** – DC Kosiorowski introduced Firefighter Annette Kelly, this month's “I Am GVFD.” Firefighter Kelly then provided the Board with an overview of her history with the Green Valley Fire District.

**COMMUNITY SERVICES REPORT - DC Sayre's report, as presented on file.**

1. **Fire Prevention** – DC Sayre
  - a. **Potentials Report** –report is on file (see attached).
  - b. **Prevention Activities Report** – (see attached).
  - c. **New Construction** – There are new no projects.
2. **Public Education** – (included in DC Sayre's report).
3. **Fire Corps Update** – (included in DC Sayre's report).
4. **CERT Update** – (included in DC Sayre's report).
5. **BLS Training** – (included in DC Sayre's report).

**OLD BUSINESS –**

Rural Metro Mutual Aid Agreement – Mr. Katzel made a motion to accept the Mutual Aid Agreement and was seconded by Mr. Allen. There was no discussion, and the Mutual Aid Agreement was approved (5-0).

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**NEW BUSINESS: None**

**COMMITTEE REPORTS: None**

**FUTURE AGENDA ITEMS: None**

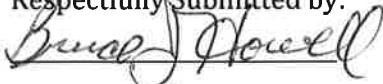
**ANNOUNCEMENTS:**

**AFDA Winter Conference:** Laughlin, NV. January 15<sup>th</sup>-17<sup>th</sup>.

**Next Regular Board Meeting:** January 28 2015, at 0900 hours at the Green Valley Fire District Headquarters/Training Center

**ADJOURN REGULAR BOARD MEETING:** There being no further business, Ms. Shilling adjourned the meeting as of 0935 hours.

Respectfully Submitted by:



Bruce Howell, Board Clerk

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