

# Green Valley Fire District



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**Green Valley Fire District Board of Directors Meeting  
Headquarters/Conference Room  
1285 W Camino Encanto, Green Valley, AZ  
December 10, 2014**

## SPECIAL MEETING MINUTES

**CALL TO ORDER/ ROLL CALL:** Chair Mikel Shilling called the Special Board Meeting to order at 0830 hours. Members of the Board present included: Chair Mrs. Mikel Shilling, Board Clerk Mr. Bruce Howell, Mr. Bill Katzel, Mrs. Sandy Galvin, and Mr. Tom Allen. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

**PLEDGE OF ALLEGIANCE:** Chair Shilling led members of the staff and the Board in the Pledge of Allegiance.

**CALL TO THE PUBLIC:** None.

### **DISCUSSION AND DISTRICT PLANNING**

**A. Overview** - Chief Wunder provided an outline of the meeting, and his intention to share information with the Board for the purpose of discussion, and that actions would not be taken at this meeting.

**B. Finance** - Chief Wunder provided an overview of the District's current financial position, speaking specifically to the District's current cash position and how he would like to see this improved. In addition, he mentioned that Finance Manager Gabe Buldra would be discussing in detail how this might be accomplished. Chief Wunder also discussed the District's current debt and his thoughts for possibly restructuring this debt. At this point, Finance Manager Gabe Buldra presented a short power point presentation on what type of investment income the District currently earns through the county, and what other options might be available to the District. These options included leaving our money in the bank and drawing a very low interest rate, or the possibility of investing in government bonds to increase the yield on our monies (please see power point presentation for details). Multiple questions were asked regarding our options with government bonds and the legalities associated with this type of investing.

Following the discussion on investing District funds, both Chief Wunder and Finance Manager Buldra discussed the possibility of refinancing some of the District's current debt. Chief Wunder expressed that terms are more favorable now and that refinancing one of the District's current loans, along with possibly borrowing for capital needs may be a good idea now. Chief Wunder presented some of the pending Capital needs that are currently needed and that will be needed in the near future. Chief Wunder said he would bring some options to the Board to discuss.

**C. Planning-** Chief Wunder provided an update on several interesting new developments as of recent months and his plans to address these new ideas. First was Rural Metro's current stance on CONs, and the possibility of the District seeking a CON. Chief Wunder updated the Board on what is going on in other areas of Arizona, in regards to CONs, as well as what applications have been filed with DHS. Chief Wunder expressed his desire to explore this opportunity in more detail. The Board asked several clarification questions and asked to be briefed on this issue in the future.

Next, Chief Wunder updated the Board on the District's continued involvement with its Tri-District partners. Chief Wunder expressed that increased energy and focus is being placed on seeking out more ways to share services and improve efficiencies. He explained that all three organizations had met with their labor groups to brief them on the intent of the relationship, as well as seek ideas on how to strengthen the relationship and its opportunities.

Chief Wunder then briefed the Board on a recent request from GV Hospital and AirEvac to discuss the possibility of a HALO program with GVFD. This program would share resources, primarily paramedics, with AirEvac in exchange for compensation. Chief Wunder expressed that he thought this was a very unique opportunity for our employees and their skills. Chief Wunder expressed his concerns about the transient nature of helicopter services, and that he would be hesitant to hire additional personnel for this reason. He would like to utilize our existing personnel and be compensated for their services as well as backfill. He said this program is similar to how wildland assignments occur. Chief Wunder said he would be working on these details and planned to present more info to the Board at a future meeting.

Following these discussions, Chief Wunder updated the Board on a recent notification concerning Section 218 agreements and the Social Security Administration. Chief Wunder updated the Board on what a 218 agreement was, and that there is possibly one in place for GVFD. He expressed his concerns on the impact this might have to the District, should it be in place, and that the District is required to adhere to the terms of the agreement. Chief Wunder said he had very little information, as of right now, but would be meeting with Michelle Briggs, Arizona's representative on 218 agreements, later this week and would update the Board in January.

Last, an item discussed under Planning was Board Meeting etiquette and protocols. At this point, one of the Board members expressed concerns about maintaining the proper etiquette and professionalism both in public and at Board meetings. The member mentioned the importance of proper hygiene, professional behavior during meetings, particularly the use of cell phones and appearance, and respect of other Board members, because improper behavior reflects on all members of the Board as well as members of GVFD. After this concern was expressed, another member of the Board expressed feelings that these types of concerns should be expressed on a one-on-one basis, and that a meeting was not the appropriate venue to share these concerns. No further action or discussion occurred.

**D. Updates on Short Term Goals** - Chief Sayre provided a brief update on the Nurse Practitioner Program and the progress it is making. She updated the Board that one NP had been hired, and that there were still three more to interview. She explained where the District was with the licensure process and what it was doing to come up to speed on patient billing and relationships with insurance providers. Chief Sayre said she was hopeful that the NP would see our first patient sometime in late January. The Board asked a few clarification questions that were answered by Chief Sayre.

At this point, the meeting was running late, and the Board made a motion to have the remaining agenda items tabled and prioritized for the next planning meeting. The motion was made by Mr. Howell and seconded by Ms. Galvin. The motion passed 5-0.

**ANNOUNCEMENTS:**

Next Regular Board Meeting: Wednesday, December 17, 2014 at 9:00 A.M. at Green Valley Fire District Headquarters/Training Center.

**ADJOURN SPECIAL BOARD MEETING:** Ms. Shilling adjourned as of 1247 hours.

Respectfully Submitted by:

A handwritten signature in cursive script, appearing to read "Bruce Howell", written over a horizontal line.

Bruce Howell, Board Clerk  
Green Valley Fire District