

Green Valley Fire District

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Chuck Wunder, Fire Chief



Green Valley Fire District Board of Directors Meeting Headquarters/Training Center 1285 W Camino Encanto, Green Valley, AZ July 27, 2016

REGULAR BOARD MEETING MINUTES

CALL TO ORDER/ ROLL CALL: Chair Mikel Shilling called the Regular Board Meeting to order at 0900 hours. Members of the Board present included: Chair Mrs. Mikel Shilling, Board Clerk Mr. Bruce Howell, Mr. Tom Allen, and Mr. Bill Katzel. Mr. Harry Smith was absent. See attached sign-in sheets for Green Valley Fire District staff, Green Valley Fire Corps, and members of the public present.

PLEDGE OF ALLEGIANCE: Mr. Allen led the members of the staff and Board in the Pledge of Allegiance.

CALL TO THE PUBLIC: None.

CLERK'S REPORT: Clerk Bruce Howell

A. Approval of Minutes – Mr. Howell presented the Minutes for the Regular Meeting of June 29, 2016, and the Minutes of the Executive Session of July 11, 2016. He then asked for any omissions, corrections, or additions. Chief Wunder noted that there was a correction mentioned by Mr. Katzel before the meeting, and it was corrected. Mr. Katzel made a motion to approve all of the Minutes as presented, and the motion was seconded by Mr. Allen. There was no discussion, and all Minutes were approved, (4-0).

B. Local Pension Board Update – There was no pension board update.

CHIEF'S REPORT: Fire Chief Chuck Wunder

- 1. Employee/Community Recognition** – Chief Wunder commented that he was receiving a lot of good feedback from the satisfaction surveys on the website. These surveys are given out by Fire Corps and crews after calls that they respond to.
- 2. Legislative Issues** – Chief Wunder stated there was nothing new in the Legislature, but there were a few items he would like to highlight; (i) The Wildland bill is in place and working very well, and (ii) The Pension Reform bill will be implemented July 2017.
- 3. GVFFA Meet & Confer Update** – No update.
- 4. Administrative Update** – Chief Wunder stated that Executive Assistant Erica Andersen's last day is Friday.
- 5. Valley Emergency Communication Center (VECC) Update** – No update.
- 6. Management Update** – Chief Wunder stated that the Admin Office is preparing for the annual audit with Beach Fleischman, and that will commence next week. He also

mentioned that final round interviews for the Community Outreach Coordinator are this coming Friday.

7. **Financial Update** – Mr. Ben Archer-Clowen presented the June Financials – Revenue was \$35,223 (\$20,509 under budget), and Non-Tax Revenue was \$99,124 (\$39,773 over budget). The District Expenses were \$824,477 (\$1,021,676 under budget). The report is on file.

A motion was made by Mr. Howell to accept the Financials as presented and seconded by Mr. Allen. There was no discussion, and the Financial Report was approved, (4-0).

OPERATIONS REPORT: Division Chief Joey Kosiorowski

1. **Fractiles/Response Data** –DC Kosiorowski mentioned that due to the new reporting system, he is unable to provide the response times for this month, but the total call volume was 830 calls. Engine 151 had the most calls of 239 (report on file).
2. **Training and Communications** –DC Kosiorowski gave a PowerPoint presentation, which touched upon the following: (i) Vehicle into A Pole, (ii) Two Vehicle Collision on I19, (iii) Multi Car Collision on Abrego (iv) Single Vehicle Collision on Ramp (v) La Canoa and CDL Tiendas, (vi) Engineer Greg Gatterer Retirement, and (vii) Station 153 Remodel Underway.

3. COMMUNITY SERVICES REPORT: Division Chief Katie Sayre

1. **Fire Prevention** – Dennis Stiegleiter, Fire Marshall
 - a. **Potentials Report** – The report is on file (see attached).
 - b. **Prevention Activities Report** – (see attached).
2. **Community Report** - DC Sayre went over a brief review of Fire Corps activities, FBUMS, and the Smoke Alarm Battery Replacement Program (report is on file).

OLD BUSINESS:

- **Follow Up on AFDA Summer Conference** - The Board Members commented individually on the AFDA conference in Glendale, AZ.

NEW BUSINESS:

- **DISCUSSION AND POSSIBLE ACTION REGARDING RESOLUTION 2016-14 A PROCLAMATION OF DROWNING IMPACT AWARENESS MONTH** - DC Kosiorowski informed the Board that August 2016 is Drowning Impact Awareness Month and that historically the Board has passed a resolution declaring August Drowning Prevention month. DC Kosiorowski stated that there is a copy of the resolution and proclamation in their board packet. Mr. Howell made a motion to approve Resolution 2016-14, and was seconded by Mr. Katzel. There was no discussion, and the motion was approved, (4-0).

FIRE BOARD EXECUTIVE SESSION

The Fire District may conduct an Executive Session on any agenda item(s) set forth, pursuant to. A.R.S. 38-431.03(A)(3). Discussion or consultation of legal advice with the county attorney or attorney of the public body. A.R.S. 38-431.03(A)(4) Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the

subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.

- **Discussion on Certificate of Necessity Application filed with AZDHS**

RECONVENE INTO PUBLIC

- **Discussion and Possible Action On Certificate of Necessity Application Filed with AZDHS – Chief Wunder.**

This item was tabled.

FUTURE AGENDA ITEMS: None.

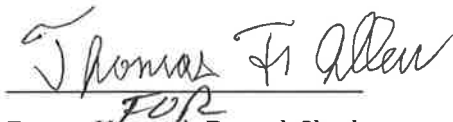
ANNOUNCEMENTS:

Next Regular Board Meeting: August 31, at 9:00 A.M. at the Green Valley Fire District Headquarters/Training Center.

Badge Pinning Ceremony: September 2, 2016, at 6:00 P.M. at the Las Campanas Recreation Center, 565 W Belltower Dr., Green Valley.

ADJOURN REGULAR BOARD MEETING: There being no further business, Mrs. Shilling adjourned the meeting as of 0939 hours.

Respectfully Submitted by:

A handwritten signature in cursive script that reads "Thomas F. Allen". The signature is written in dark ink and is positioned above a horizontal line.

Bruce Howell, Board Clerk

Green Valley Fire District