

**Regular Board of Directors Meeting  
Headquarters / Training Center  
March 25, 2009**

**CALL TO ORDER:** Chairman Edward M. Clarke called the meeting to order at 0900.

**ROLL CALL/PLEDGE OF ALLEGIANCE:** Members of the Board present included Mr. Bruce Howell, Mr. Dave Appleton, Ms. Mikel Shilling, Mr. Frank Karsh and Chairperson Edward Clarke. For staff and members of the public present see attached sign in sheets. Mr. Clarke asked Mr. Howell to lead the Pledge of Allegiance.

**CALL TO THE PUBLIC:** Mr. Clarke reviewed the attached notice of intention to speak form and noted that there was no request from the public to speak.

**CLERK'S REPORT:** Ms. Shilling presented the minutes of the Regular Board Meeting of February 25, 2009. Mr. Appleton moved the minutes be accepted as presented, Mr. Howell seconded and the motion passed 4-0. Mr. Karsh did not vote. Ms. Shilling presented the minutes of the Special Board Budget Workshop of March 11, 2009. Mr. Appleton moved the minutes be accepted as presented, Mr. Howell seconded and the motion passed 4-0. Mr. Karsh did not vote.

**CHIEF'S REPORT: Fire Chief Simon Davis**

- A. **Legislative Issues-** None.
- B. **Growth/Annexation Issues-** None.
- C. **GVFFA Meet & Confer Update** - Chief Davis said that the meetings are working out very well with most of the discussion revolving around the budget. President of the Union, Mr. Kevin Malaney, agreed that the meetings were productive.

**OPERATIONS REPORTS: Assistant Chief Bill Bohling**

- A. **Fractiles/Response Data** – The Fractile Report for February showed the crews responded to all EMS calls within the entire District in 8 minutes or less 93% of the time, and 70% of the time within Sahuarita for February. Assistant Chief Bohling said that he will be working with Ms. Polzin on statistics to produce reports that will reflect the use of the Alternative Response Vehicle, but they may not be available until the April or May Board Meeting. Battalion Chief Wilford said that there is a learning curve we must get past regarding dispatching of the ARV calls before we can get accurate reports.
- B. **Call/Station Summaries** – Assistant Chief Bohling said that the station summaries will also reflect the Alternative Response Vehicle calls instead of the Battalion Chief calls.

- C. **Fleet/Facilities Report** – Assistant Chief Bohling said that the all the fleet vehicles had the tires inspected and replaced if needed, so this is an expense that we should not see on the report for a while.
- D. **Training/Safety Report.** – Report on file.
- E. **Fire Corps Update** – Mr. Dave Smith, Public Information Officer for Fire Corps, recapped the Fire Corps activities for the month of February 2009.

**ADMINISTRATIVE REPORTS**

- A. **Financials** – Mr. Keith Vincent, Financial Manager, presented the District financial reports for the month of February. He reported that Total Actual Revenue YTD was over Total Budgeted Revenue YTD by \$283,696 due mostly to Wildland Fire reimbursement, unexpected grant activity, revenues from training programs and earlier than expected tax payments. Total Actual Expense YTD is under Total Budgeted Expense YTD by \$762,074 due to lower than budgeted fuel costs, planned delays in purchasing and attention to scheduling.
- B. **Administrative Division Update** - Administrative Division Chief Sayre said that we have a total of 77 active Fire Protection Agreements in place. ADC Sayre said that as of March 1<sup>st</sup> the District is again responsible for the Green Valley/Sahuarita area under our American Heart Association Affiliated Training Center certification. ADC Sayre said she, as Director, and Fire Corps volunteer Ms. Louise Hursh are working to set up classes again. In addition ADC Sayre is continuing to explore any option that would grant us access to any Federal Stimulus funding that we could use to offset the costs for the two new stations.

**PREVENTION/PUBLIC EDUCATION REPORTS: Deputy Fire Marshal Mark Stonestreet.**

- A. **Potentials Report** – Report on file.
  - B. **Activities Report** – Report on file.
- Deputy Fire Marshal Stonestreet introduced Inspector Greg Hernandez and Firefighter James Barrett who have attended workshops and demonstrated some new methods to teach our children about fire and life safety.

**COMMUNITY ACTIVITIES: Community Affairs and Public Information Officer Captain Melissa Smith**

- A. **Community Report-** Report on file.
- B. **CERT** – No report.

**OLD BUSINESS - None.**

**COMMITTEE REPORTS**

- A. **Local Pension Board Update** – Ms. Shilling said that the Pension Board is meeting tomorrow, March 26<sup>th</sup>, in the Conference Room of Green Valley Fire. Mr. Clarke said there is a petition being circulated in California which would like to change the California Constitution so the governments would have the option of renegotiating with Labor Unions future and current pension plans and Mr. Clarke’s concern is that we will see something similar in Arizona.
- B. **Station Committee Update** – Mr. Dave Appleton said that the permits for Station 151 have been issued and we will be planning a ground breaking ceremony.
- C. **Strategic Planning Team Update** – None.

**C. Finance and Budgeting Update – None.**

**NEW BUSINESS - None**

**FUTURE AGENDA ITEMS - None**

**ANNOUNCEMENTS:**

- Special Budget Workshop #2 - Wednesday April 8th at 0900 @ GVFD HQ/Training Center.
- Regular Board Meeting – Wednesday April 29th at 0900 @ GVFD HQ/Training Center.

**ADJOURN REGULAR BOARD MEETING:** Ms. Shilling moved to adjourn the meeting, with a second from Mr. Howell. The meeting was adjourned at 1045 after a 4-0 vote. Mr. Karsh did not vote.

Respectfully Submitted by:

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Ms. Mikel Shilling, Board Clerk  
Green Valley Fire District